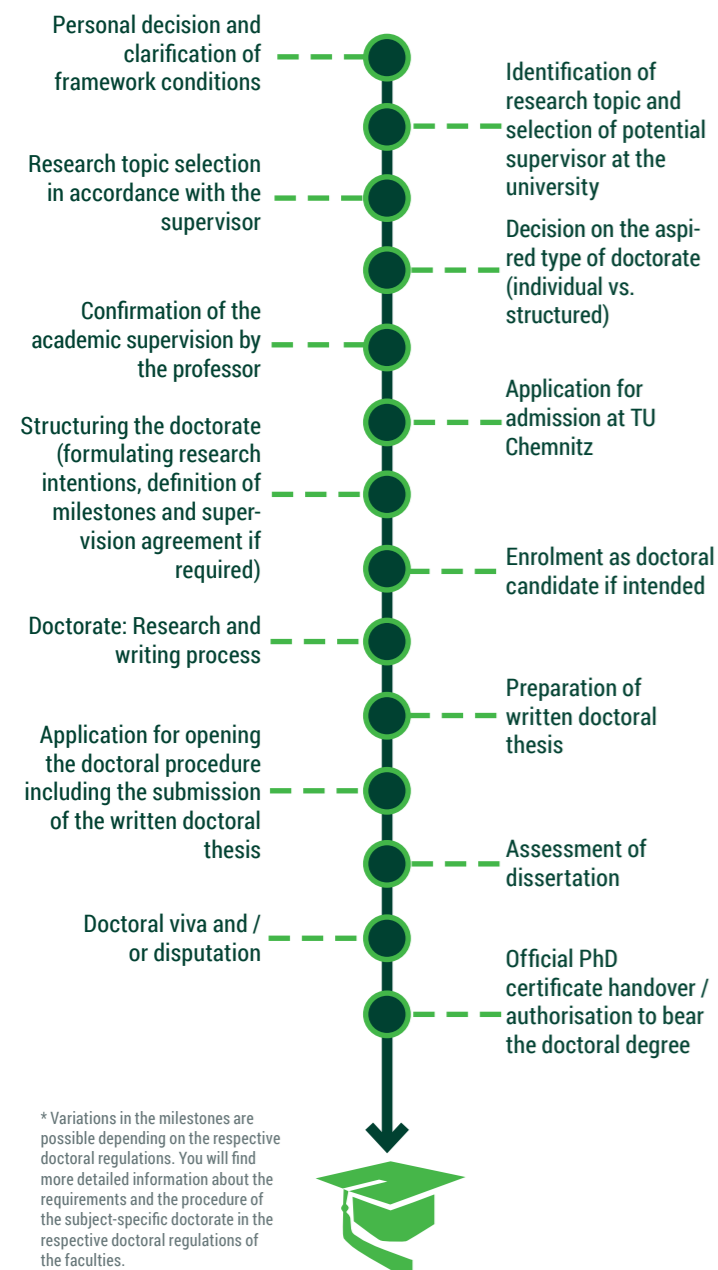


# Significant milestones

\* in the process of the doctorate



## Doing a doctorate in Chemnitz

Guideline for a successful start



Foto: Christian Farnhöl



# Welcome to TU Chemnitz

Dear PhD Candidates,

Thank you for your interest in starting your doctorate at Technische Universität Chemnitz (TU Chemnitz). A doctorate is a scientific and organisational challenge. Hence, we would like to provide you with our support and offer some assistance for the beginning of your doctorate. Our aim is to guide you through the necessary administrative steps in order to make your start as successful as possible.

The Centre for Young Scientists is a university-wide advisory and qualification office. It provides comprehensive information and offers consultation on general affairs concerning the graduation period for prospective doctoral candidates and PhDs. At the same time, we offer tailor-made interdisciplinary learning and consultation services. This support is related to research work and offers additional qualifications.

We will be delighted to advise you via email, telephone or in our offices. You can obtain all the necessary contact details and any further information from our homepage  
<https://www.tu-chemnitz.de/zfwn/index.php.en>

We wish you all the best for your doctorate.  
*Your team of the Centre for Young Scientists*

# Offers & Services

For PhD students at TU Chemnitz

*TU Chemnitz offers all PhD students a variety of qualification, consultation and networking opportunities in addition to their academic education. In the following, you will find an overview of institutions which provide assistance during the doctorate.*



## The Centre for Young Scientists

With the foundation of the Centre for Young Scientists in October 2014, a central institution at TU Chemnitz has been established, which particularly focusses on the individual support of PhD candidates, postdocs, habilitands and junior professors.

The intention of the Centre for Young Scientists is to meet the varied requirements of young academics in a more professional and demand-oriented manner. By offering training opportunities as well as communication and networking programs, TU Chemnitz takes a big step forward in achieving its overall objective of supporting and encouraging young scientists through the best possible conditions. Furthermore, the Centre for Young Scientists helps to shape and sustainably embed a contemporary academic culture as well as a support infrastructure for young scientists.

Another main pillar of the Centre for Young Scientists focusses on the internationalisation of the doctorate. The project InProTUC (International Promovieren an der TU Chemnitz) which is supported by the German Academic Exchange Service and funded by the Federal Ministry for Education and Research, makes an essential contribution to this. Thanks to the extensive financial support of the young scientists' mobility, InProTUC contributes to the positioning and networking opportunities of the doctoral candidates within the scientific community. Besides mobility support, further training and networking events are part of the project.

[www.tu-chemnitz.de/zfwn/inprotuc/index.php.en](http://www.tu-chemnitz.de/zfwn/inprotuc/index.php.en)

## Welcome Centre

The Welcome Centre, which is part of the International Office at TU Chemnitz, facilitates the integration of foreign PhD students into the university and the city of Chemnitz through various consultation and support services. It offers tailor-made step-by-step instructions for foreign PhD candidates and an exceptional support program for organizational issues through PhD assistants. Furthermore, it provides PhD candidates with soft skill training in English as well as German language courses. This broad range of offers contributes to the decision of international researchers to come to TU Chemnitz.

[www.tu-chemnitz.de/international/wissenschaftler/index.php.en](http://www.tu-chemnitz.de/international/wissenschaftler/index.php.en)

## University Computer Centre

The University Computer Centre offers its services to all PhDs at the university. Users can benefit from software products, campus licenses as well as open source products for science and research. Furthermore, the offer comprises a range of graphic programs, office packages and operating systems. The University Computer Centre also provides video conference rooms and multimedia lecture halls. In addition, all students, PhD candidates and staff members are granted access to several computer pools on campus, which are managed by the University Computer Centre. These computer pools offer a wide spectrum of different software applications. In order to make use of these services, you need access authorization which you will receive with your enrolment.

[www.tu-chemnitz.de/urz](http://www.tu-chemnitz.de/urz)

## University Library

The University Library at TU Chemnitz is a scientific library and is open to all users, who intend to borrow books or journals from one of the three sublibraries. In addition to that, users have the possibility to make use of numerous databases which also include further online offers such as E-books or E-Journals. Furthermore, users of the library can benefit from subject-specific consultation hours, training courses for literature research or courses on literature administration. At the same time, staff members of the University Library provide advice and assistance with regard to scientific publishing, conventional publishing with the university press or open access publications. The Patent Information Centre, which is part of the University Library, offers consultation on patents, inventions and trademark protection.

[www.tu-chemnitz.de/ub/index.html.en](http://www.tu-chemnitz.de/ub/index.html.en)

## Reconciliation of doctorate and family

The reconciliation of family and scientific career at TU Chemnitz is facilitated through a wide range of offers within the program Family-friendly University. This includes the allocation of childcare facilities, parent-child rooms, baby-care rooms, flexible emergency care as well as individual consultation through the family service in cooperation with Studentenwerk Chemnitz-Zwickau.

[www.tu-chemnitz.de/tu/familie](http://www.tu-chemnitz.de/tu/familie)

## Support of female PhD candidates and young scientists

The Centre for Equal Opportunities in Science and Research provides individual offers for female PhD candidates and young academics with the intention to increase the number of female scientists at all career levels as well as to integrate them sustainably into the scientific community. Within the context of different projects as well as with different cooperation partners within TU Chemnitz, the Centre for Equal Opportunities in Science and Research offers a wide range of career development opportunities. These include the mentoring program MentYou, leadership workshops, networking events such as the regulars' table of female academics and further information concerning funding opportunities (e.g. short-term scholarships, re-entry scholarships etc.).

[www.tu-chemnitz.de/gleichstellung](http://www.tu-chemnitz.de/gleichstellung)

## Enrolment for a PhD degree

At TU Chemnitz, PhD candidates have the opportunity to enrol at university. With this enrolment, you become a full right member of the university. There are several advantages which are accompanied with the enrolment, for example price reductions in the canteens of Studentenwerk Chemnitz-Zwickau or the inexpensive use of the public transport in Chemnitz and the regional trains in Saxony. Moreover, the enrolment at TU Chemnitz serves as a condition to receive a place of residence in one of the student dormitories. Enrolled PhD candidates are enabled to make use of the infrastructure of TU Chemnitz, especially computer pools and sports facilities. Applications can be submitted to the Student Service Point at any time.

[www.tu-chemnitz.de/studentenservice/stusek/index.php.en](http://www.tu-chemnitz.de/studentenservice/stusek/index.php.en)