

Annex 2: Module description for the Consecutive Degree Programme in Business & Economics leading to the award of Master of Science

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Adaptation module

Module number	136001-011 (version 01)
Module name	Business English 4 (BE4)
Module coordinator	Programme Coordinator for Business English of the Foreign Language Centre
Content and qualification objectives	<p><u>Content:</u> In this module, students are introduced to the structure and conduct of business negotiations.</p> <p><u>Qualification objectives:</u> After successful completion of the module, students are able to apply the acquired knowledge of Business English in a targeted and reliable manner in oral as well as written professional communication. The completion of the module corresponds to the language competence level C1 of the Common European Framework of Reference for Languages (CEFR).</p>
Teaching methods	<p>The module teaching method is the exercise course.</p> <ul style="list-style-type: none"> Exercise course: Business English 4 (BE4) (4 teaching units) <p>The class will be conducted in English.</p>
Requirements for participation (recommended knowledge and skills)	Module 136001-010: Business English 3 (BE3)
Module application	The module is suitable for all degree programs with an economic orientation.
Requirements for the award of credit points	<p>Meeting the admission requirements for the individual assessment components and successfully passing the module examination are required for credit points to be awarded.</p> <p>The admission requirements are the following examination prerequisites (EP) (no limit to the number of attempts):</p> <ul style="list-style-type: none"> Preparation of a glossary of important terms and expressions of the English language concerning negotiations Written summary of a negotiation based on a protocol (scope: ca. 1 to 2 pages, processing period: ca. 1 week)
Module examination	<p>The Module examination consist of two assessment components. The student must take the following specific assessment components:</p> <ul style="list-style-type: none"> 90-minute written examination on Business English 4 (BE4) (Examination number: 91105) Creditable study achievement: 30-minute oral group examination (dialogue, conversation share ca. 15 minutes per student) on Business English 4 (BE4) (Examination number: 91111) <p>The study achievement is credited, if it is graded at least "sufficient".</p>
Credits and grades	<p>This module is worth 5 credit points.</p> <p>Section 10 of the Examination Regulations specifies how the assessment components are assessed and how the module grade is calculated.</p> <p>Assessment components:</p> <ul style="list-style-type: none"> Examination on Business English 4 (BE4), weighting 3 – pass required Creditable study achievement: oral group examination on Business English 4 (BE4), weighting 2
Frequency	The module is offered each academic year.
Number of hours	The module requires students to complete a total of 150 study hours.
Module duration	Under normal circumstances, the module is completed in one semester.