

SAFETY INSTRUCTIONS

For staff members, students and visitors of Chemnitz University of Technology, as well as companies working for Chemnitz University of Technology

Safety instructions are to be announced and put on record by persons in charge of every department as well as by notice, regularly before work starts.

EMERGENCY CALL (direct call)

FIRE/AMBULANCE	112
POLICE	110
UNIVERSITY EMERGENCY NUMBER/SECURITY GUARD	44111
DAMAGE EMERGENCY (Mo-Fri/ 7am-8pm)	44112

WHAT TO DO IN CASE OF AN ALARM

If the alarm signal goes off (continuous tone):

Leave the building and go to the specific assembly point!

Permission to return to the working area is given by an official of the University Construction Department when the alarm is over.

WHAT TO DO IN CASE OF A FIRE:

- Help people who are in danger.
- Report the fire: sound the fire alarm/call fire emergency number 112 and university security 44111.
- Switch off electricity in case the Electricity Centre is affected.
- Give first aid and try to put out the fire until emergency services arrive (fire brigade, doctor).
- Close doors and windows and keep emergency exits clear.
- In case of immediate danger: Leave the danger area immediately, help disabled people, do not use elevators, and go to assembly point.

WHAT TO DO IN CASE OF AN ACCIDENT:

The responsibility of an injured person or another person within reach is to:

- Give first aid and/or call an ambulance (call emergency if needed).
- Inform the superior of the injured person (i.e. give a report of the accident).

WHAT TO DO IN CASE OF A BOMB THREAT:

After receiving a bomb threat:

- Inform official of the University Construction Department on internal phone 12500 or the university emergency number 44112.
- If the bomb threat occurs outside of the office hours, call university security number 44111.
- If the building is evacuated, act according to the instruction of "In case of an alarm".
- Other assembly points may be announced depending on the situation.

WHAT TO DO IN CASE OF DAMAGE AND OTHER DANGERS:

After assessing the danger:

- Secure the danger area.
- Call damage emergency number 44112 or university security 44111 if danger occurs outside of the office hours:

IMPORTANT GENERAL REMARKS

- All safety instructions have to be attended, including fire protection regulations, relevant circulars and regulations, user's guides, signs for prohibition, warning, imperative or emergency as well as other safety notices. The information is to be announced by the supervisors and organizers of an event.
- Everybody is responsible to find out about the local availability of fire extinguishers, alarm installations, escape routes and emergency exits as well as life saving appliances and their use.
- Emergency exits and escape routes must not be blocked or constricted. Emergency access roads for fire department vehicles must be kept clear under all circumstances.
- It is forbidden to block fireproof doors by wedges or any other object.
- Before starting any activity that may lead to an air alteration due to gas, vapours, explosive dust, smoke, fog, aerosols or heat in rooms with automatic fire alarm, you need the consent of the University Construction Department.
- Smoking is forbidden in any building of the Chemnitz University of Technology. Smoking is only permitted in specifically marked smoking areas.
- Areas with restricted access can only be entered by special permission from a person in charge and after receiving special instructions.
- Road traffic regulations are to be followed when driving and parking in the area of the Chemnitz University of Technology. When parking beneath windows, park vehicles forward to them.

ASSEMBLY POINTS AT CHEMNITZ UNIVERSITY OF TECHNOLOGY (2016-09-15)

<i>Campus</i>	<i>Building</i>	<i>Assembly Point</i>
Straße der Nationen 62	Main hall Physics hall South hall	Pavement Straße der Nationen/Schillerplatz
	North hall Central hall	Square in front of the Central Railway Station
Carolastraße 8		Square in front of the Central Railway Station
Bahnhofstraße 8		Square in front of the Central Railway Station
Reichenhainer Straße 70	Buildings A, B, C, D	Parking site Reichenhainer Str. below the cafeteria
	Weinhold Building Central Lecture Hall	Place in front of the main entrance of the cafeteria
	Halls E,F,G,H/Joinery/ Building M (eniPROD/MERGE)	Parking site near the building for industrial engineering
	Building for Industrial Engineering Building with TK-Anlage Institut of Physics	Parking site and lawn between the halls E and F
Reichenhainer Straße 39/41		Parking site Reichenhainer Str. 39/41
Thüringer Weg 5 - 11, Sporthalle		big parking site next to U 2
Erfenschlager Straße 73	Buildings A,B,C,D,E,F	Parking site next to building E
Wilhelm-Raabe-Straße 43		Pavement Wilhelm-Raabe-Str./ Altchemnitzer Str.