

Regulations of the University Library of Chemnitz University of Technology, dated April 27, 2021

Based on § 92 section 3 and § 93 of the Act on the Freedom of Universities within the Free State of Saxony (Saxon University Freedom Act – SächsHSFG) in the version of the publication on January 15, 2013 (Saxon Law Gazette, SächsGVBl. p. 3), last amended by article 5 of the Act on December 17, 2020 (SächsGVBl. p. 731, 733), the University Management of Chemnitz University of Technology, subsequent to hearing of the affected and statement of the Senate of Chemnitz University of Technology, has adopted the following regulations:

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For legibility reasons, normally the generic masculine grammatical form is used within these regulations. All individual, official and functional designations apply equally for all genders.

§ 1

Legal status and structure

- (1) The University Library as public academic library counts among the Central Institutions of Chemnitz University of Technology.
- (2) The University Library Management is responsible towards the University Management of Chemnitz University of Technology.
- (3) The University Library is organized as single-layered library system. The University Press of Chemnitz University of Technology and the University Archives of Chemnitz University of Technology are allocated to the University Library as departments.

§ 2

Responsibilities

- (1) The University Library is responsible for the assurance of the provision of members and adherents of Chemnitz University of Technology with literature and information for the purposes of research, teaching and studies. In order to comply to this responsibility, the University Library ensures in particular
 1. the continuous and comprehensive identification of demands
 2. the provision of required media in a scope taking into account academic requirements and financial resources in the same way,
 3. the adequate indexing and timely accessibility of recently acquired media for the user as well as the provision of information regarding all media available in its online accessible catalogs,
 4. access to selected electronic media (databases, books, journals, reference works etc.),
 5. comprehensive training offers and consultancy services for the user,
 6. safeguarding and maintenance of the collections.
- (2) In order to comply to these responsibilities, the University Library relies on modern information technologies. The further development and operation of the information and communication infrastructure of the University Library belongs to the responsibility of the University Computer Center.

- (3) As public academic library, the University Library undertakes also tasks in the field of regional and trans-regional provision of academic information.
- (4) The University Library co-operates with other public and academic libraries. It participates in interlibrary loan and document delivery services and co-ordinates its co-operation with other institutions in the field of information provision within consortia and library networks. It operates as collection point for German Industry Norms (DIN).
- (5) The University Library belongs to the apprentice- and internship libraries for librarian professions.

§ 3

Library Management

- (1) The Director of the University Library is appointed by the President in consent with the Senate according to § 93 sec. 2 sentence 4 SächsHSFG.
- (2) The Director of the University Library is supervisor of all university library staff members. To him/her belongs the decision on the allocation of the library staff.
- (3) The Director of the University Library is responsible for the management and controlling of all material resources allocated to the University Library as well as for the elaboration of proposals regarding the further development of the University Library.
- (4) (S)he has to be consulted by the bodies of Chemnitz University of Technology in all librarian affairs.
- (5) In absence of the Director, the responsibilities belong to a deputy.

§ 4

Library Committee

- (1) The members of the Library Committee are appointed by the University Management for a period of three years. The student members are appointed annually. Re-appointment is admissible. To the Library Committee belong:
 1. a Vice-President as chairperson
 2. a university lecturer of each faculty,
 3. three representatives of the group of academic staff members,
 4. three representatives of the group of students,
 5. one representative of the group of other staff members.The university lecturers (sentence 4 number 2) are respectively nominated by the faculty, the group representatives (sentence 4 number 3 to 5) are respectively nominated by the group representatives within the Senate. The Director of the University Library belongs to the Library Committee with advisory vote. (S)he is entitled for professional statement and comment with regard to all recommendations of the Library Committee.
- (2) The Library Committee is responsible for the following tasks:
 1. Consultancy regarding guidelines of collection development and literature provision
 2. Elaboration of recommendations for the allocation of the literature budget, in particular with regard to models for the allocation of the literature budget to the subjects,
 3. Elaboration of recommendation concerning the library regulations and
 4. Consultancy of the University Library with regard to allocation of human resources and spaces.

§ 5

Subject Specialists

- (1) In coordination with the faculties, the Subject Specialists of the University Library are responsible for the selection and provision of literature for the subjects represented by them within the assigned financial resources. In this context, a wide-ranged offer of relevant titles has to be ensured and that the selection of titles corresponds to the requirement of a well-balanced provision of literature for the members and adherents of Chemnitz University of Technology.

- (2) Within the collection development, the Subject Specialists have to take care for a well-balanced share between the respective subjects, between literature for research and studies as well as between journals, monographs and electronic information media. Trans-disciplinary literature has to be taken into account in an adequate manner.
- (3) In addition, the following responsibilities belong to the Subject Specialists:
1. Content-related indexing of the acquired media,
 2. support of co-operative further development of verbal and classificatory subject indexing systems,
 3. library-specific professional support for users and teaching of subject-oriented information skills,
 4. support of projects in the field of libraries.

§ 6

Usage provisions

Provisions regarding the usage of services of the University Library, of the University Press and of the University Archives are determined within the Usage Regulations of the University Library, the University Press and the University Archives in the respective current versions.

§ 7

Closing provisions

These regulations are coming into force subsequent to their publication in the Official Announcements of Chemnitz University of Technology. At the same time, the Regulations of the University Library of Chemnitz University of Technology in the version of the announcement, dated June 27, 2019 (Official Announcements No. 31/2019, p. 1078), cease to be in force.

Issued based on the decisions of the Senate, dated January 26, 2021 and the University Management of Chemnitz University of Technology, dated April 14, 2021.

Chemnitz, April 27, 2021

The President

of Chemnitz University of Technology

Prof. Dr. Gerd Strohmeier