

Terms and Conditions of Use – Lockable Book Trolleys
Zentralbibliothek/CampusBibliotheken I and II

Last Name, First Name:
Library Card Number.:
Duration of Use: from _____ to _____
Location of Lockable Book Trolley / Number of Lockable Book Trolley: _____ / _____
Acknowledgement of Terms and Conditions / Confirmation of Receiving the Key :
Remarks:

Terms and Condition of Use

The University Library of Chemnitz allocates lockable book trolleys for users. They are **free of charge** and can be used **within library space**. The trolleys can be reserved for a **maximum of three months**. They are particularly useful to limit the need to carry books and study material around.

The trolleys can be used for the purposes of storing personal papers and books (**no personal valuables!**), including **library materials which have already been issued/borrowed** to the user. The lockers shall **not be used for storage of newspapers and journals** held by the library or **items from the Course Reserve Collections or the Reading Room Collections**.

The University Library of Chemnitz excludes liability for any loss or damage to the belongings placed in the locker. The locker shall **not be used for storage of unissued books, food and drinks, perishable items or chemicals**. The user shall keep the locker in clean condition.

In case the locker key is lost or stolen or the lock is damaged the user will be charged. The loss of the key or damages to the trolley must be notified to the library staff immediately. The user is not allowed to try to repair the lock or the trolley him-/herself.

The library staff is entitled to routinely access the locker at all times and without notice to the user for purposes necessary, e.g. for security reasons or searching for unissued library materials. If the borrowed locker is not being used or is used inappropriately, the rental agreement can be immediately terminated by the library.

For keys and more information please enquire the Helpdesk in one of the branch libraries:

*Zentralbibliothek: first floor

*CampusBibliothek I: Geisteswissenschaften: second floor

*CampusBibliothek II: Wirtschaft/Recht/Natur-/Ingenieurwissenschaften/Mathematik: fourth floor