

Note: references to persons, offices and functions refer equally to all genders.

Additional Special Instructions for Using the Library as a Study Space



- > **Chemnitz University of Technology's overall hygiene guidelines must be followed.** In addition, the library and security staff's instructions must be followed at all times.
- > There is currently a **testing obligation** at the University Library i.e. the necessity of presenting or credibly demonstrating a daily¹ negative corona rapid test, for the use of borrowing and interlibrary loan.

Acceptable are tests that are performed by medically trained personnel or under supervision at the university. To substantiate the performance of the test under supervision and its result, a [form](#) provided must be used and signed off by the respective supervising person.

Vaccinated² and convalescent³ persons are exempt from the above test obligation. Appropriate proof (test, vaccination, or convalescent proof) must be provided in writing or digitally upon entering the university library, if necessary in combination with an official identification document or the TUC card (only a visual check is carried out, taking into account [data protection concerns](#)).

- > **Students and employees who have registered for the use of a workstation via [the reservation form](#)** shall proceed **individually** to the Alte Aktienspinnerei building during the library's opening hours, observing the minimum distance of 1.5 m to other persons, and **report** to the **supervisory staff in the foyer**, presenting the written confirmation of their seat reservation. Students and employees are required to document their contact details as well as the times they enter and

¹ The wording "daily" means that the test must not have been taken more than 24 hours ago at the time of entering the university library.

² Pursuant to Section 2(2) and (3) of the COVID-19 Protective Measures Exemption Ordinance - SchAusnahmV, dated May 8, 2021, a person is considered to have been vaccinated against SARS-CoV-2 coronavirus if he or she is asymptomatic and has in his or her possession a vaccination certificate issued to him or her in either embodied or digital form indicating that at least 14 days have elapsed since the last required single vaccination. The number of vaccine doses required for complete vaccination refers to the publication of the Paul Ehrlich Institute. For a recovered person, the required number of vaccinations consists of one administered vaccine dose.

³ According to § 2 No. 4 and 5 SchAusnahmV, a person is considered to have recovered from the coronavirus SARS-CoV-2 if he or she is asymptomatic and has a proof of recovery in embodied or digital form issued to him or her based on testing by laboratory diagnostics using nucleic acid detection (PCR or PoC-PCR testing), which dates back at least 28 days and a maximum of six months.

(expect to) leave the building in order to track chains of contacts. **They are required to enter their contact information, as well as their seat number, on the [Attendance Form](#) when entering the University Library** (ideally, this is brought with them already filled out to reduce the time spent in the foyer). Students and employees will also receive - if necessary - a medical mask or FFP2 mask upon registration in the foyer. **They are requested to go to their seats immediately** after registration, observing the right-hand traffic rules (one-way traffic rules) and any markings.

- > The maximum number of people who can work in the University Library per day is limited to 92. 46 spaces are allocated for one week each, 46 spaces are allocated by the day. Signage designating available rooms and spaces per day or week must be adhered to. **Only every second seat** in the designated rooms is to be filled. Furthermore, the seat number issued at the time of reservation may not be exchanged with other students or employees or similar. Access to the building is ensured within the current opening hours of the University Library for borrowing and inter-library loan.
- > **The use of the University Library is limited exclusively to the use of the reserved workstation.** Staying for other purposes, with the exception of picking up pre-ordered media or returning them, is not permitted. Students and employees are only provided with the workstation and Internet access via WLAN according to prior reservation, but no hardware/technology, i.e. laptop, paper, writing utensils, etc. must be brought by the users themselves.
- > After entering the building, the hand disinfectant dispensers must be used.
- > **Every person at Chemnitz University of Technology is obligated to wear a surgical mask, FFP2 mask, or a mask with comparable protection (e.g. KN95 or N95)**
 - **in the outdoor area and in open spaces, if the minimum distance of 1.5 m cannot be maintained, as well as in**
 - **all publicly accessible rooms** with regular public traffic (mask mandate).⁴

Consequently, such a mask is mandatory in all face-to-face teaching events and examinations as well as all other face-to-face events (meetings, etc.) in addition to compliance with the minimum distance of 1.5m.

The mask mandate does not apply to ...

- the person to whom the right to speak is granted, provided that the minimum distance of 1.5 m from others can be maintained at all times.

⁴ On the one hand, the regulation covers rooms intended for the public, i.e. all indoor areas intended for use by the general public. On the other hand, it also covers other rooms intended for public use, i.e. rooms intended for use by an unspecified number of unknown persons, but which are not freely accessible because an admission control or similar procedure is first carried out or only an invited group of participants (e.g. in the context of a meeting) is permitted.

- individual workplaces or at the workplace, provided that the minimum distance of 1.5 m and the minimum area of 10 sq. m can be maintained at all times for each person present in the room and no hazard due to increased aerosol exchange is expected.⁵

Attention must be paid to the proper handling of the medical mask or FFP2 mask (putting on and taking off, no shifting while wearing). Medical masks and FFP2 masks are provided to the users of the university library.

- > Airing and ventilation in the rooms to be used will be carried out by a room ventilation system (RLT system).
- > **Eating and drinking should be kept to a minimum while in the University Library.**
- > Students and employees who have booked a workstation are permitted to use and borrow from the open access holdings, as well as selected research screen workstations and specified multifunction devices (MFG), provided they use disposable gloves. These will be provided on site. Interactive actions with additional contacts (key operation, touch screens, etc.) are excluded. The automatic book return may be used. The instructions posted on site must be observed.
- > The use of the coatroom in the basement is generally permitted. A maximum of three persons are allowed access at the same time. The distance markings must be observed.
- > **The building must be vacated when the University Library closes at the latest.**
- > **Returned forms may only be handled with disposable gloves unless they have been temporarily stored at room temperature for at least five days.** The completed forms must be treated in strict confidence, kept for a period of four weeks, and then destroyed in accordance with data protection regulations (e.g. using a shredder with a security level of at least P-4). Until then, the data must be stored protected from access by third parties or possible disclosure. **The completed forms remain in the University Library until they are destroyed.** Access or inspection is only permitted in the case of a (possible) infection with the coronavirus by explicitly authorized persons from university management for the purpose of rapid information of those involved as well as for the transmission of contact data to the responsible authorities upon request. In this case, University Library management has to ensure that a corresponding inspection can be carried out immediately (granting of availability, if necessary substitution arrangements). In addition to the paper form, the form can also be provided digitally. In this case, the procedure is analogous to the one described above.

⁵ This exception does not apply if there is public traffic at the same time, e.g. in the context of classroom teaching and practical courses in laboratories and research halls or in the university library.



TECHNISCHE UNIVERSITÄT
CHEMNITZ

Chemnitz University of Technology

Hygiene Guidelines

regarding the corona virus (SARS-CoV-2)

Version 1.2 (July 30, 2021)

- > After a library workstation has been used, it may not be reassigned for five days. Before the seat is reassigned, centrally organized cleaning will be carried out.
- > University Library management is the on-site contact for keeping and implementing the hygiene guidelines, contact limitations, minimum distance, and mask mandate (medical mask) or the wearing of personal protective equipment.
- > **Students who do not follow** these hygiene guidelines **may be expelled from the University Library by library and security personnel.**