

Note: For reasons of better readability, the generic masculine is generally used in the following. All designations of persons, offices and functions apply equally to all genders.

## General Information



- > **Access to the university** is permitted to all members and relatives of TU Chemnitz as well as external persons.
- > **Access is only permitted to persons in good general health and without suspicious symptoms** (e.g. "signs of a cold", fever, cough and shortness of breath). Persons with such symptoms are requested to leave the premises, buildings and rooms (including car parks and paths) of Chemnitz University of Technology immediately or not to enter and to contact a doctor by telephone.
- > **At the Chemnitz University of Technology, all members and relatives as well as visitors are strongly recommended to be tested regularly for the presence of a COVID-19 infection or to have themselves tested.** Teachers and students are also strongly advised to comply with the **3G rule** and to test themselves or have themselves tested on a daily<sup>1</sup> basis if they have not been fully vaccinated<sup>2</sup> and/or recovered<sup>3</sup> in order to carry out and take part in approved classroom lectures and examinations.
- > Employees and assistant staff who are present at their workplace are also offered **the opportunity to voluntarily take Corona self-tests three times a week** by Chemnitz University of Technology. The tests are distributed and handed out (on order) via the faculties, central institutions and departments. Students receive self-tests from teachers. There is no obligation to take the self-tests. Students are also not permitted to monitor the performance of the self-tests offered. For the purpose of voluntary regular monitoring, it is recommended that the tests be carried out shortly before or immediately before commencing of attendance and - if possible - outside the Chemnitz University

<sup>1</sup> The wording "daily" means that the taking of the test at the time of the start of the face-to-face course or examination must not be more than 24 hours ago.

<sup>2</sup> Definition according to § 2 No. 2 of the COVID 19 Protective Measures Exemption Ordinance (SchAusnahmV) of 8 May 2021 (BAnz AT 08.05.2021 V1), last amended by Article 2 of the Ordinance of 18 March 2022 (BGBl. I p. 478). 478), in conjunction with Section 22a (1) of the Infection Protection Act (IfSG) of 20 July 2000 (BGBl. I p. 1045), as last amended by Article 4 of the Act of 18 March 2022 (BGBl. I p. 473).

<sup>3</sup> Definition according to § 2 No. 4 SchAusnahmV in conjunction with § 22a para. 2 IfSG



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of Technology. The use of the self-tests provided by the university outside of official or aforementioned purposes is not permitted. If the test result is positive, access to the university is prohibited.

- > Every person at Chemnitz University of Technology **is obliged to wear a medical mask or FFP2 mask or a mask with a comparable standard (e.g. KN95 or N95)** in publicly accessible rooms with regular public traffic<sup>4</sup>. Attention must be paid to the proper handling of the mask (putting it on and taking it off, no shifting while wearing it). Masks are provided to employees. Students are provided with masks by teaching staff and examination invigilators.

The mask mandate does not apply to...

- if the minimum distance of 1.5 m from others can be maintained at all times and intensive ventilation is provided. Irrespective of this, however, it is strongly recommended that masks be worn in case of possible contact with people indoors.
  - for the person to whom the right to speak is granted, provided that the minimum distance of 1.5 m from others can be maintained at all times.
  - for individual workplaces in separate rooms or in laboratories and halls, provided that the minimum distance of 1.5 m and the minimum area of 10 sq. m for each person in the room can be maintained at all times and cross-ventilation is carried out every 20 minutes or an air-conditioning system (RLT) is in operation permanently.<sup>5</sup> If minimum distances at the workplace cannot be consistently maintained for a short time for compelling reasons, a mask must be worn continuously or a mechanical barrier (e.g. made of acrylic glass) must be installed. This transparent barrier must be disinfected every working day by the respective users of the workplace. Attention must be paid to the proper handling of the mask (putting on and taking off, no shifting while wearing).
- > **When entering or leaving the buildings, the disinfectant racks in the entrance areas are to be used.** Alternatively, wash your hands thoroughly in the separately designated sanitary facilities.

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<sup>4</sup> On the one hand, the regulation covers rooms intended for the public, i.e. all indoor areas intended for use by the general public. On the other hand, it also covers other rooms intended for public use, i.e. rooms intended for use by an unspecified number of unknown persons, but which are not freely accessible because an admission control or similar is first carried out or only an invited group of participants (e.g. in the context of a meeting) is admitted.

<sup>5</sup> This exception does not apply if there is public traffic at the same time, e.g. in the context of face-to-face teaching and practical courses in laboratories and research halls and in the university library.



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- > **Multiple occupancy of rooms with workplaces should be avoided as far as possible.** Instead, individual workplaces should be realised in separate rooms. If multiple occupancy is unavoidable (laboratories, workshops, etc.), the number of people should be kept as small as possible, the number of one person per 10 square metres must not be exceeded, a minimum distance of 1.5 metres should be maintained between desks/workplaces located opposite or next to each other, regular, intensive ventilation should be provided and only the same groups of persons should be present at any one time. If necessary, a shift system should be introduced in which the same people are always present in a shift.
- > The **presence of employees and auxiliary staff is to be documented in the respective shift and staffing schedules**; these are to be kept independently in the individual organisational units and transmitted centrally to the rectorate or the crisis management team upon request.
- > **Students** taking part in classroom teaching and examinations, **as well as employees** (incl. assistants) **and external persons** taking part in classroom events, **are recommended to use the Corona warning app**; for this purpose, the QR code attached to the respective room must be scanned upon entry.
- > If face-to-face events are necessary and approved, there must be sufficient distance between the participants. The distances must be ensured, e.g. through the appropriate positioning/reduction of chairs and tables. The maximum permissible occupancy of rooms for face-to-face events is 50 per cent of the normal capacity and, as far as practicable, is to be realised in a chequerboard pattern. The number of people present is to be limited to the absolute minimum necessary.
- > Narrow lifts and stairways are not to be used at the same time as others, if possible. Irrespective of this, **a strict right-hand traffic rule** applies.
- > When entering or leaving the buildings, use the disinfectant racks in the entrance areas. Alternatively, wash hands thoroughly in the designated sanitary facilities.
- > **Sneeze or cough into the crook of your arm or into a handkerchief**, which you then dispose of in a rubbish bin with a lid.
- > **Keep your hands away from your face.** Avoid touching the mouth, eyes or nose with your hands.
- > **Wash your hands regularly and sufficiently long (at least 30 seconds) with water and liquid soap** and use disposable towels to dry them - especially after blowing your nose,



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sneezing or coughing. Instructions for proper hand washing can be found in the respective sanitary facilities.

- > **Hand disinfection is recommended before entering and after leaving the toilet facilities.**
- > **Regular disinfection of all contact surfaces (e.g. door handles)** is recommended. If several people are using the facilities, regular disinfection of all contact surfaces (e.g. door handles) must be carried out independently in the respective areas.
- > Routine cleaning of surfaces and objects as well as their frequency must be maintained.
- > **Rooms should be ventilated regularly** (every 20 minutes, or more frequently depending on the size of the window). Ventilation systems (RLT) should continue to be operated if they have suitable filters or supply a high proportion of fresh air, as the risk of virus transmission is considered to be low. RLT systems should not be switched off during operating or working hours, as this can lead to an increase in the concentration of viruses in the room air and thus to an increase in the risk of infection. If RLT systems are not operated permanently, their operating times must be extended before and after the time the rooms are used.
- > All activities (including showering, washing, changing etc.) are to be separated in such a way that as few people as possible come into contact with each other.
- > **Work, break and meal times are to be staggered** to limit the accumulation of people and to ensure that the minimum distance (1.5 m) is maintained.
- > **Tools and work equipment (e.g. keyboards) must be used for specific persons.** If the equipment is used on a rotating basis, regular disinfection must be ensured and (disposable) gloves worn if necessary.
- > **Wearing (disposable) gloves is recommended for handling mail etc.** These will be sent via the post office, Straße der Nationen 62, if required.
- > **(Service) vehicles** may be used by several persons at the same time, provided that all vehicle occupants have a negative test result (rapid or self-test) for the day. It should be noted that only the driver of the vehicle is exempt from the mask obligation. The same applies to the transport of persons. The vehicle interiors must be cleaned hygienically on a regular basis and the cleaning intervals shortened if necessary.



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- > **The respective heads of the structural units** (faculties, central facilities, departments), **subject supervisors and persons in charge** (lecturers in lecture halls and seminar rooms, persons in charge of laboratories in laboratories, persons in charge in offices) **are responsible for monitoring compliance with the specific hygiene measures in their respective areas.** At the same time, they act as on-site contact persons for compliance with and implementation of the hygiene guidelines, the applicable contact restrictions and distance regulations, as well as with regard to wearing mouth-nose protection (medical mask) or personal protective equipment.