Actions and Responsibilities for Student COVID-19 Infections
(Version 1.1, April 21, 2021)

Note: All references to persons, offices, and functions apply equally to all genders.

I. University Students

➢ In the event of a confirmed COVID-19 infection as well as suspected cases due to COVID-19-typical symptoms:

1. In case of COVID-19 typical symptoms, avoid contact with other persons, do not come to campus, and contact a physician by telephone or the health office responsible for the place of residence for advice.
2. Report immediately to:
   - Lecturer(s) responsible for any in-person event(s) attended
   - President’s Office**
   Include:
   o List of contact persons* at Chemnitz University of Technology (including course(s) attended) within the two-day period prior to the test or the onset of symptoms.
   o Name of the (main) place(s) visited at Chemnitz University of Technology (seminar rooms, lecture halls, laboratories, etc.)
   o Indication of the respective dates of symptom onset, PCR test, receipt of test result, last visit to Chemnitz University of Technology.
   o Information from the health department, if contact has already been made
3. Follow all measures and instructions of the health department/physician (quarantine order) as well as the TUC
4. Send the quarantine order and duration of quarantine to the President’s Office**.
5. Participation in in-person classes is only possible after the end of the quarantine, complete resolution of symptoms, a proven negative Corona test (PCR test) in accordance with President’s Newsletter 55/2020 and only after consultation with the BfAU and the teacher(s).

➢ Close contact person* of an infected person:

1. Report immediately to:
   - President’s Office**
   - Lecturer(s) responsible for in-person event(s)
2. Follow all measures and instructions from the health department/physician as well as your department (this can possibly include a quarantine order, request for testing, caution if symptoms occur, health self-monitoring until the 21st day after the last contact with the source case - i.e., another 7 days after the end of the quarantine)
3. Stay at home (in case of contact persons. approx. 14 days after last contact with source case or if source case is household member until approx. 20 days after symptom onset of COVID-19 case), participate in digital classes from home (if possible)
4. Notify the President’s Office of any test results and any quarantine order and quarantine duration.**
5. Renewed participation in face-to-face courses is only possible after the end of the quarantine and after consultation with the lecturer(s) and only with a negative rapid antigen test or self-test updated on the same day.

**Note:** Students who have already received a positive result after PCR testing in the past and who are/were* in recent contact with a source case, as well as employees who already have a partial or complete immunization (first or/and second vaccination) against SARS-CoV-2 and who are/were* in recent contact with a source case, are - irrespective of a possible official order for quarantine - (again) advised not to come to the university for a period of 14 days after contact with the source case.

➢ **Contact persons outside of your close circle of contacts**:  
1. Observe health status  
2. Seek medical advice if symptoms occur  
3. Reduce social contacts  

**Note:** Students in whose household a person has been quarantined as a source case contact may not come to campus for in-person events for the duration of that person’s quarantine.

### II. Teaching of

➢ **A student with a confirmed COVID-19 infection or suspected case due to COVID-19 type symptoms:**  
1. Immediately notify:  
   - President’s Office**  
   - Superior/dean’s office/head of the ZLB  
2. Report list of close contacts* on campus to the President’s Office** with details of the course(s) attended up to two days before onset of symptoms or taking the test  
3. Immediate discontinuation of the attendance of the course or series of courses in case of:  
   - confirmed COVID-19 infection of a participant up to two days after the attendance event  
   - occurrence of COVID-19-typical symptoms in a person during participation in an in-person class  
   - occurrence of COVID-19-typical symptoms of a participant up to two days after the last attendance date of the event series  
   - If possible, digital continuation of the course; the point at which attendance is possible again is determined on a case-by-case basis (usually after 14 days).  
4. In coordination with the President’s Office/BfAU**: immediately inform contact persons (e.g. students in the classroom) about existing contact data and request to stay away from the university for a certain period of time (usually 14 days or until the suspicion has been cleared up).  
5. Instructor initiates:  
   - Only in the case of confirmed COVID-19 infection:
Inform Facility Management** of the (main) place the infected person was during the course(s) in order to block the room for 5 days after the infected person’s visit (locking of the room, affixing of a band); in case of decentralized use of the room (e.g., laboratory), prior coordination with the responsible supervisor is required.

- In the case of a decentrally used room (e.g., laboratory), prior coordination with the office/person responsible for the room must be carried out by Facility Management. The cleaning service provider is commissioned to clean the room after 5 days (maintenance cleaning is suspended for the period of the lockdown and carried out on the first day after the lockdown is lifted), information is provided to the schedule** and possibly to tradesmen/janitors/contractors, etc. After cleaning, the room is released by Facility Management** (communication of this to the scheduler** or the person responsible for the room in the case of individually used rooms).

- **Close contact persons:**
  1. Immediately inform:
     - President’s Office**
     - Supervisor/dean’s office/management ZLB
  2. Coordinate further procedures with the President’s Office/BfAU**.

If close contact person* or suspected case is infected himself/herself, these action guidelines must be applied again.

**III. Department of Planning, Organization, and Central Affairs, Department 4.1**

- Recording of courses that must be cancelled due to an infection or a suspected case (scheduling) as well as informing the lecturer(s) via the faculty’s scheduler etc. about the cancellation of courses or organizing the relocation of courses due to the room blockage.

**IV. President’s Office/Ms. Schreiterer/BfAU**

1. Support and advice from affected persons/teachers/supervisors e.g. informing students about cases of infection in the environment
2. Interface with health department and company medical service
3. Report to President’s Office, crisis team
4. Report to SMWK

*Definition of close contacts according to RKI*: Contact person to a confirmed COVID-19 case in the presence of at least one of the following situations (increased risk of infection):

- Close contact with source case: >10 minutes, under 1.5 m distance, without medical or FFP2 mask worn continuously and correctly on both sides.
- Conversation or direct face-to-face contact: less than 1.5 m distance, regardless of duration of conversation, without medical mask or FFP2 mask worn continuously and correctly on both sides
- Meeting between contact person and case in the same room with exposure to a probably high concentration of infectious aerosols, e.g. in poorly ventilated indoor rooms: encounter of >10 minutes, even if a medical or FFP2 mask was worn continuously and correctly on both sides
- Quarantine by public health department
**Note:** It takes an average of 2 days from infection with the virus until it can be detected and 5 days until the first symptoms appear. The infectious phase usually begins 2 days before symptom onset and ends about 14 days after symptom onset.

**Contact information at Chemnitz University of Technology**

- President’s Office: Ms. Schreiterer (E-Mail kontakt-corona@tu-chemnitz.de)

Additional Contact Information

- BfAU: Office for Occupational Safety and Environmental Protection (E-Mail bfa@tu-chemnitz.de)
- Facility Management (E-Mail raumverschluesscorona@verwaltung.tu-chemnitz.de)
- Department of Planning, Organization and Central Affairs: Department 4.1, Scheduling (e-mail stundenplanung@tu-chemnitz.de)