

A GUIDE FOR INTERNATIONAL PARTNERS

English Language & Linguistics

ENGLISH DEPARTMENT

CHEMNITZ UNIVERSITY OF TECHNOLOGY



English at Chemnitz University of Technology

is

Media + **C**ulture + **C**ognition



Dear International Partners and Friends,

This booklet is primarily designed for international partners and students who would like to study at the English Department at Chemnitz University of Technology (CUT) in Germany. It summarises the special perspectives of the Department for foreign visitors and guests who are interested in cooperating with us in teaching and research. The booklet lists all information incoming students and guests need to know about ECTS at Chemnitz University, the study programme of the M.A. English and descriptions of its specialisation areas as well as the most important facts about Germany, Chemnitz and its academic tradition. We hope you find this information useful; however, if you want to know more about studying at the English Department please feel free to contact us any time.

We are interested in creating an open international department and we need you to contribute to this open international atmosphere in the Department.

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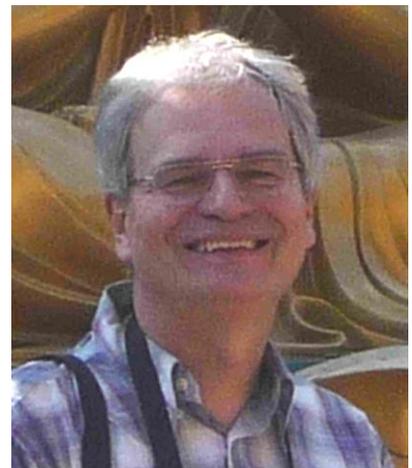


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1 Introduction to Germany and Chemnitz

1.1 Basics

Official Name: Federal Republic of Germany

Form of Government: Parliamentary Democracy

Surface Area: 357 104 km²

Inhabitants: 82.2 million

Population Density: 230 inhabitants per km²

Capital: Berlin

Official Language: German

Religion: Christians 61.8% (Catholics 31.0%, Protestants 30.8%), Muslims 3.9%, other religions 1.8%, non-denominational 32.5%

Currency: 1 Euro = 100 Cents (1.3324 US \$ on March 24th, 2010)



1.2 Chemnitz



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Chemnitz is located in the Free State of Saxony in the eastern part of Germany. The city has 243.000 inhabitants and is the third largest city in Saxony. In GDR times, Chemnitz was called Karl-Marx-Stadt.

During the industrialization, Chemnitz became one of the most important cities in Germany. Today, Chemnitz is the most industrialised city in the eastern part of

Germany and many industrial branches, such as mechanical engineering and the automobile industry, have settled down here.



Chemnitz
Coat of Arms

Apart from the industry, Chemnitz has plenty to offer with regard to its cultural life. The *Opera House*, the *Chemnitz Cabaret* and several other theatres have a varied repertoire and are always worth a visit. The *Gunzenhauser Museum* (modern and contemporary art) and *Kunstsammlungen*

Chemnitz (impressionism and expressionism) have constantly changing exhibitions, which have an excellent reputation all over Germany.

The most prominent landmarks of Chemnitz are the Karl-Marx Monument, the town hall, *Kunstsammlungen Chemnitz* and the *Roter Turm* (Red Tower). But also the city centre, in which most of the retail stores (*Galerie Roter Turm*, *Galeria Kaufhof*, *Rathauspassage*) are located, is worth seeing. Nightlife in Chemnitz does not come off badly: Over 660 restaurants, bars and clubs provide a wide range of culinary and musical highlights.



Karl Marx Monument

further information: <http://www.chemnitz.de>

2 Introduction to Chemnitz University of Technology (CUT)

2.1 History

In 1836, "The Royal Mercantile College" (Königliche Gewerbeschule) was founded which was later renamed in "Royal Technical Academy". The number of students increased steadily after World War II and therefore the academy was re-established as "University of Engineering" in 1953 and a full university with five faculties including Business Admin/Economics and Philosophy in 1994.

Today, CUT does not only specialise in science and technology, but also in economics and business administration and social sciences and humanities.

2.2 Basics



"The Royal Mercantile College"

10.316 students were registered at CUT in 2009. The university is known for its practice-oriented studies and excellent course offers. The mentoring of students by their professors is intensive, thus the duration of studies in many subjects are the shortest in Germany. Recent university rankings showed that the university belongs to the top institutions in Germany with regard to its reputation among students, its equipment and quality of courses.

The library proffers 1.2 million books, magazines and films. Furthermore, students have access to numerous online journals and databases. On campus, several well-equipped computer laboratories facilitate the research process for students. Furthermore, every student has free wireless internet access on the entire university campus incl. dormitories.

The internationalization of our university has reached another level by adapting the curriculum to Bachelor and Master Programmes.

Currently, 75 degree programmes are offered by eight faculties:



"Orangerie" - New Lecture Hall



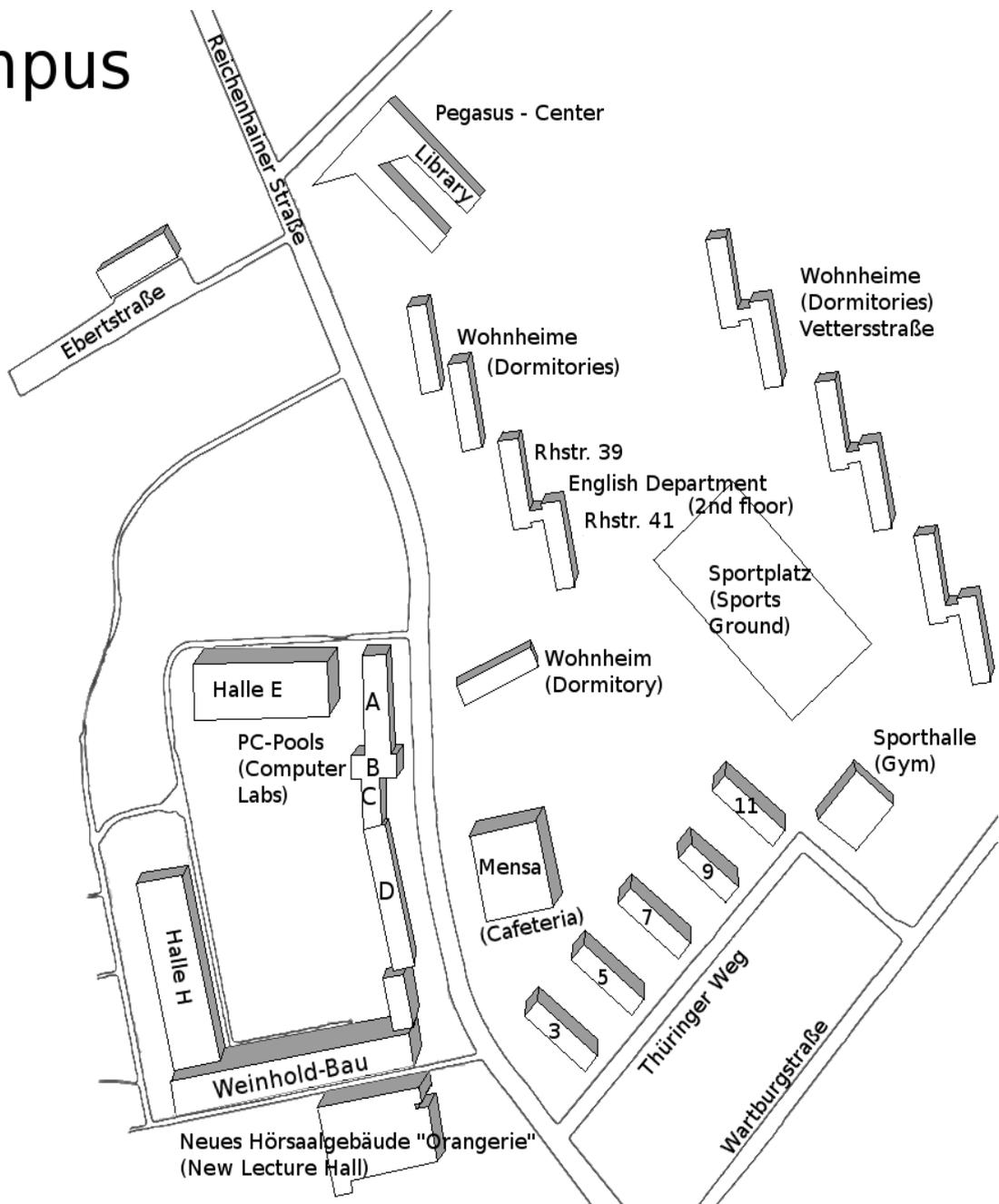
Studying at CUT

- Natural Sciences
- Mechanical Engineering
- Electrical Engineering and Information Technology
- Mathematics
- Computer Science
- Economics and Business Administration
- Humanities
- Behavioral and Social Sciences

2.3 The Campus

The university's campus is located in *Reichenhainer Straße* (Unitel 2), meaning that most of the courses are held here. Nevertheless, the main building (Unitel 1) is situated in the city centre (*Straße der Nationen*), in *Erfenschlager Straße* (Unitel 3) and *Wilhelm-Raabe-Straße* (Unitel 4) being only 10-15 minutes away by bus (bus no. 51/E51). You can use busses and trams for free with your student ID.

Campus





Library

Dormitories (*Reichenhainer Straße* and *Vettersstraße*), the cafeteria, computer labs and the libraries (*Campusbibliothek I/II*) are within walking distance. Most of the departments of the

Faculty of Humanities and Social Sciences, including the English Department, are situated on campus. The main meeting point for students is the cafeteria which is opened from 8 am to 9 pm and offers lunch, dinner and snacks.

The International Office (IUZ = Internationales Universitätszentrum) can be found in *Straße der Nationen 62* (main building) opposite of the main railway station. The staff of the International Office



Cafeteria

is responsible for CUT's international relations and helps incoming students during their stay in Chemnitz. Moreover, they offer the **Student Buddy Programme** in which students of CUT help foreign students with authorities and official documents, questions about Chemnitz and the university and getting to know other German and foreign students. The IUZ also organises an **Orientation Week** prior to the start of the semester (including a city and a library tour and a welcome dinner), **German Intensive Language Courses** and many other exciting cultural events, like excursions to other cities in Saxony like Dresden and Freiberg or the rural environment of Chemnitz.

further information:

<http://www.tu-chemnitz.de/international/>

<http://www.tu-chemnitz.de/stud/club/kulturen/>



2.4 Welcoming Our International Students

About 700 international students from 70 countries are enrolled at CUT. The university has more than 150 agreements with institutions of higher education all over the world. Student as well as research and teaching staff exchanges make CUT an internationally recognised institution. Moreover, students are encouraged to gain experience in foreign countries to obtain various cultural and subject-specific perspectives in order to enhance their future careers.



International students can either apply for a full-time degree or spend one or Erasmus exchange semesters at CUT. The English Department has signed 25 Erasmus agreements with partners in Europe and a number of “preferential partners” in America, Africa and Asia. We also offer study tours and

placements in many parts of the world – this shows that we not only specialise in English varieties and cultures world-wide, but we also try to create an inspiring international atmosphere on campus.

For those who wish to continue their studies, CUT also offers a number of postgraduate and doctoral programmes. They allow interesting specialisations like “Teaching English to Speakers of Other Languages” or “English as a Global Language”, “English Literatures”, “Literature and the Media” or “Comparing Societies, Politics & Cultures” (s. below).

Several PhD students have been supported by DAAD Scholarships or Alexander-von-Humboldt Fellowships and we welcome international scholars to spend part of their sabbatical here and use our research facilities.



3 ECTS Framework

3.1 ECTS Principles

ECTS is the abbreviation for European Credit Transfer System and was developed by the European Community to provide common procedures which could be followed in all EC countries in order to evaluate academic qualifications and ensure their recognition abroad. The system offers a method for measuring and comparing learning achievement and transferring them from one institution to another. The application of ECTS is based on the following three principles:

1. information about offered courses (structure, content, credits),
2. mutual agreements between partner institutions, and
3. the application of credit points (usually 30 CPs per semester) and a common grading scale (from A to F).

ECTS credits represent the workload which each course unit requires in relation to the total amount of work which is necessary to complete a full academic year at the host institution. Different forms of assessments exist which might not be the same at the home university, such as:

teaching methods:

- lectures,
- seminars,
- practical work,
- lab work,
- tutorials,
- field work,
- private study

forms of assessment:

during semester:

- papers,
- essays,
- presentations

at the end of the semester:

- oral/written exams

60 credit points represent the workload of an entire academic year, whereas 30 CPs are calculated for one semester. The institution decides how many CPs are ascribed to the courses. ERASMUS students take part in the courses under

the same regulations and receive the same amount of credits as students who are enrolled for a full degree.

The grading scale is used for the assessment of the course work and final marks. It serves to provide a common European standard for the evaluation of the individual performance of every student. The marking scale has to be balanced which means that not every student can obtain only excellent marks. The scale is the same in every institution that is a member of the ERASMUS network. It includes the subsequent marks:

Mark A	(excellent)	=	mark 1.0 - 1.5	} pass
Mark B	(very good)	=	mark 1.6 - 2.0	
Mark C	(good)	=	mark 2.1 - 3.0	
Mark D	(satisfactory)	=	mark 3.1 - 3.5	
Mark E	(sufficient)	=	mark 3.6 - 4.0	
Mark FX/F	(fail)	=	mark 4.1 - 5.0	} fail

<http://www.tu-chemnitz.de/phil/english/iaa/erasmus/ects.php>

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fax: +49 371 531 834226

secretary: Annegret Messner (room 222)

The institutional coordination for incoming ERASMUS students is:

Oliver Sachs

Straße der Nationen 62/ room 003b

09107 Chemnitz, GERMANY

oliver.sachs@iuz.tu-chemnitz.de

tel.: +49 371 531 37972

fax: +49 371 531 13509

Other international students receive special advice from

iuz@tu-chemnitz.de or Katrin Schulz +49 371 531 50 000

3.2 Before coming to Chemnitz

Before coming to CUT, students need to sign their Learning Agreement with their departmental coordinator. The Learning Agreement lists all courses the student wishes to attend at CUT. Courses can be changed at the beginning of the lectures at the host university due to the fact that some courses might not take place as scheduled, are not available for ERASMUS students (when priority is given to other students) or the student underestimated the workload of the courses.

It is recommended that students attend 5 to 7 courses, i.e. 10 to 15 contact hours per week. This is the number of courses needed to receive 30 CPs in one semester. Students should always keep in mind the workload of the courses, but also the free time they need to explore their new host country and student life. It



is also possible to attend other courses students are simply interested in without receiving any CPs. In general, this holds true for lectures and seminars, however, the final decision is made by the lecturer responsible.

The main problem for ERASMUS students coming to Chemnitz is the language. If students wish to acquire more than just "survival German", they can contact the [Languages Centre](#) of CUT. With regard to the English language, students should be able to speak the language at the C1 level (European framework) to follow all classes at the department. Furthermore, all foreign students applying at the English Department of CUT have to take a placement test beforehand – even if they were selected as the best students on the basis of their English skills at their home university.

The reception of a student mobility grant (ERASMUS grant) depends on the following conditions:

- the student needs to be a citizen of an EC Member State or EFTA country,
- no tuition fees need to be paid at the host institution (students may pay their regular tuition fee at their home university during their stay abroad),
- the study period should not be less than three months and not longer than one year,
- first year students are not eligible for the reception of ERASMUS grants (i.e. students must complete their first two semesters of their degree).



The total amount of the grant depends on the number of students going abroad every year and the amount of money that is distributed among the institutions of every country. Due to the fact that the exact amount is announced rather late by the home university, students should take the rate of the grant of the previous year merely as a guideline. In addition, students should have enough money for their living expenses throughout their stay abroad.

Although the cost of living in Chemnitz are rather low compared to other parts of Germany, 500 – 700 € should be considered as the minimum. Students who are required to have a visa for Germany (e.g. Turkey) have to deposit this amount of money in a bank account to ensure that they can pay for their expenditures in Germany.



Further information on the ERASMUS grant are available from the
ECTS Department, ERASMUS Bureau
Rue Montoyer 70, B-1040 Brussels
tel: +32 2 233 01 11
fax: +32 2 233 01 50

4 The M.A. Programme

Information on all degree programmes can be found here:

<http://www.tu-chemnitz.de/verwaltung/studentenamts/zpa/ordnungen/82/737/2009/>

4.1 M.A. English and American Studies

The M and American Studies is offered at CUT since October 2009. The programme consists of compulsory modules and five specialisation areas, i.e. English as a Global Language, Teaching English to Speakers of Other Languages (TESOL), Literature and the Media, English Literatures and Comparing Societies, Politics and Cultures. Students choose two specialisations for their M.A. studies depending on their personal interests and job expectations.

4.2 Specialisation Modules

The module *English as a Global Language* concentrates on English as language of international communication, i.e. it deals with cultures speaking English as a first and second language worldwide. Students deepen their academic knowledge in specific concepts and methods of linguistic analysis. Furthermore, students acquire practical skills to use popular media for linguistic, cultural and media-specific analysis. The module comprises three seminars *Using & Learning English Worldwide*, *Advanced Research Methods* and *Conceptualising English Language Systems*.

Teaching English to Speakers of Other Languages (TESOL) prepares students for teaching especially in language services, such as language courses in adult education and advanced trainings. Students obtain an overview of classic and modern second language acquisition and apply them in class. Methodological knowledge to independently teach and design classes is enhanced. Students learn how to create individual and standardised tests to assess language proficiency and the structuring of goal and addressee-oriented education. The module includes the seminars *Second Language Acquisition Theory* and

Methodology of Adult Education, Curriculum Planning and Materials Development and the internship/placement Classroom Observation and Practical Language Teaching.

The aim of the module [English Literatures](#) is to extend the students' knowledge of the English literary and cultural history, a survey of single periods and literary genres and the analysis of relations between literary texts and social processes in historical and contemporary cultural and media contexts. The students learn how to acquire and apply literary and cultural methods and theories. The courses are taught in three semesters and include the seminars: [Reading the Canon and Beyond](#), [Postcolonial Theories and Literatures](#) and [Intertextuality in Intercultural Perspectives](#).

[Literature and the Media](#) specialises in the cultural history and media studies of the United States of America. Methods and theories to analyse films and media texts, including key aspects of cultural and media studies and the acquisition of relations, traditions and discontinuities within the American cultural history, are imparted in the three seminars [Film Studies](#), [Popular Culture](#) and [Intermediality](#).

To analyse and compare English-speaking countries with regard to their similarities and differences in politics, society and culture is the main objective of the module [Comparing Societies, Politics and Cultures](#). It introduces important concepts, theories and methods of social scientific research and helps students to apply their theoretical knowledge of social science to actual case studies. Students are encouraged to explain and interpret culturally and socially significant structures and phenomena that occur in Great Britain and the United States of America. The module consists of three seminars, i.e. [Theories and Methods](#), [Case Study Analysis](#) and [Comparative Social and Cultural Research](#).

4.3 Obligatory Courses

All courses that are offered by the [Practical Language Programme](#), such as [Translation \(ENG-GER; GER-ENG\)](#), [English for Academic Purposes \(EAP\)](#),

Computer-assisted Language Learning (CALL) and Oral Skills for Conferences etc. are compulsory for all M.A. students. These classes aim at practising and further improving students' oral and written skills. Several projects, i.e. real-life translation projects, etc., are assigned to students to prepare them for their future careers and to provide an authentic insight into their later working lives. The courses also train the students' ability to use the internet as a research tool, a corpus or to take part in academic discussions (for instance in blogs or forums).

The *Professional Skills* module prepares students theoretically and practically for using English as a *lingua franca*, especially as an academic language effectively. This includes *English as an International Academic Language* as well as modern *Project Management* skills, with projects ranging from international summer courses to conference organisation and publication or from preparing radio programmes for language learners to study tours abroad.

The module *Cultural Encounters* encourages students to compare the German culture to foreign cultures and to understand possible differences. Cross-cultural readings of books and texts dealing with questions of for instance national and ethnic marginalisation, minorities or cultural identity, aim at creating intercultural awareness of the students. The seminars try to include perspectives on culture from other disciplines, such as gender studies, sociology, urban studies, arts and music.

4.4 Point of View: Students speak their Minds about the M.A. Programme

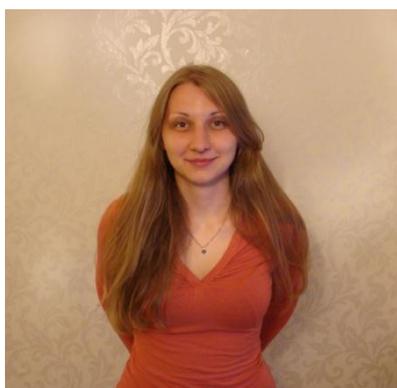


I have been studying English and American studies for more than three years now. Currently, I participate in the Master programme of which I have finished the first semester. The Bachelor programme at Chemnitz University of Technology provided me with a good instruction of the English language as well as with a proper education in the fields of linguistics, English

and American literature and cultural studies. I decided to participate in the Master programme due to the specialization modules "Teaching English to Speakers of Other Languages" (TESOL) and "English as a Global Language". TESOL at Chemnitz University of Technology contains the seminars "SLA Theory", "Methodology of Adult Education" as well as "Classroom Observation and Practical Language Teaching". In my view, these seminars prepare for my professional path as teacher best. I expect to get to know a variety of specific teaching methods that I can make use of in the classroom. What I consider most important is the practical part in the third semester. As far as I am concerned, curriculum planning and materials development is an integral part of doing a good job as language instructor.

Philipp Dominguez (2nd semester M.A. English)

The advantage of the M.A. programme at CUT is that it is possible to combine two areas of specialisation which helps to gain insight into more than just one subject area of English and American Studies. My main area of interest is English Linguistics and I was looking for a discipline that would perfectly complement this area. So, I decided to opt for the combination of English as a Global Language (Language and Linguistics) and Comparing Societies, Politics and Cultures (Social and Cultural Studies). One viable link and a fruitful area of



research between both specialisations might be the investigation of the English language with regard to social factors. English as well as any other language have always been affected by social factors, such as class, religion and ethnicity. Some of these variables may be responsible for different "Englishes" that are spoken in various countries. In order to find out

whether and how such variables influence each other, several social scientific research methods, which have been introduced in the social and cultural studies module, can also be applied in linguistics. These methods help to accomplish reasonable researches and to understand why and how social factors can determine language variations in distinct parts of the world. I am

looking forward to find more connections between linguistics and social studies in the following semesters.

Dana Beyer (2nd semester M.A. English)

The combination of English Literatures and Teaching English to Speakers of Other Languages (TESOL) offers two truly distinct approaches to working with the English language. On one side in the literature module, we concentrate on postcolonial, intertextual and international issues. This



focus provides us with concrete starting points in dealing with novels, short stories, poems, films or songs. These three aspects also implicate that we mainly work with contemporary literature in this Master's module. Still, the English literary and cultural history is the foundation for each research in our field. By reason of these characteristics of English literatures at CUT, it is possible for you to visit present-day Canada and Africa as well as historical England in course of only one semester and to examine the diverse ways of developing and applying literatures.

In contrast, the TESOL module does not focus so much on the art and meaning of using the English language, but on its teaching and acquisition. At CUT, you are provided with concrete and profound methods of and tips for teaching English. You also encounter a lively exchange of teaching experiences which is extremely interesting and helpful. We compare traditional and modern approaches of instructing foreign language learners. Naturally, our centre of attention is English, but the competences we acquire can be used for teaching other languages as well. Through both, the English Literatures and TESOL, we gain skills and knowledge truly valuable in scientific research and working life. Experiencing these two modules together, it is exciting to see in what way and what kind of literature is suitable for teaching English, and, vice versa, how learners process and perceive literature.

Annika Bauer (2nd semester M.A. English)

4.5 ECTS at the English Department at CUT

At the English Department four different types of courses are offered at the moment. Every course unit is 90 minutes long (2 contact hours).

Lecture:

- open to students of all semesters
- present an overview of a certain topic
- generally little student-lecturer interaction
- usually no assessment required, but ERASMUS students might need to write a test at the end of the term
- credits: 5 CP

Seminar:

- deepen the acquired knowledge of seminars attended in the B.A. programme
- assignments: oral presentation about a part of the seminar and a written term paper of 15 to 20 pages (approximately 8.000 words) at the end of term
- credits: 5 CP

Language Practice:

- offered as obligatory part of the study programme
- cover various parts of language skill acquisition (translation, computer-assisted learning courses, oral and conference skills, journalistic writing and internet publishing)
- assessments: papers, oral presentations AND/OR final exams
- credits: 5 CP

Placement Internship / Traineeship:

- the module TESOL requires students to do an internship at a school in the 3rd semester of the programme
- assessment: paper
- credits: 5 CP

5 Frequently asked questions on our M.A. in English

Q *Do you recognise my M.A. if it is not in Anglistik/Amerikanistik explicitly?*

A Yes, if you know English really well (which you can prove in a placement test) and have passed a B.A. that includes any aspect of English at least as a larger module or a Magister or equivalent teaching qualification with an average rate of at least 2.5 you are admitted almost automatically. If international certificates are not absolutely clear we follow the guidelines provided by the Kultusministerkonferenz.

Q *What are the legal requirements for entering the M.A. programme in Anglistik/Amerikanistik at Chemnitz?*

A Anglistik/Amerikanistik is a consecutive degree programme following on from any B.A./Magister/teaching/diploma English certificate that you have passed with a minimum average of 2.5.

Q *What do you advise us to do if we still have a few months before we want to start the M.A. at Chemnitz?*

A Go for an internship abroad and try to learn other languages at least to an intermediate level (be one in the European framework for languages).

Q *Can I study abroad during my M.A.?*

A Yes, you can. In many cases the courses in your 3rd semester can be done online or while you are abroad. You can, of course, also write your M.A. thesis while abroad or you can collect materials for your M.A. thesis.

Q *Can I get ERASMUS support for my semester abroad?*

A Yes, you can. If you have not had your ERASMUS semester abroad in your B.A. studies you can even get financial support through our ERASMUS Office. Even if you want to do a placement / internship abroad, you can get support from the ERASMUS Office / IUZ or from the DAAD:

<http://www.daad.de/ausland/download/05104.de.html>

Q *Can I get other support for field work for my M.A. thesis abroad?*

A Yes, you can. There is a special DAAD programme that caters for such cases. But you have to draft a project proposal early enough, at least three months before you want to go:

<http://www.daad.de/ausland/foerderungsmoeglichkeiten/stipendiendatenbank/00658.de.html?detailid=228&fachrichtung=14&land=42&status=1&seite=1>

Q *Why is there no specialised M.A. in linguistics or literature or cultural studies?*

A There is no need, we think that we have very good specialisation modules as the core of our MA programme. Only some practical language and some professional skills modules are so broad that they should be useful for every M.A. student. The two specialisation modules you have to select, allow you to develop your career plan in language, literature and culture: e.g.

If you want to teach English with a really modern international teaching perspective, which we call "Teaching English as a language of international communication" (TELIC), you choose "TESOL (Teaching English to Speakers of Other Languages)" with "English as a Global Language".

If you would like to make an international career in cultural management, a combination of "English as a global language" and "Comparing Societies, Politics, and Cultures" might be appropriate.

If you wish to specialise in literature and other media, you can combine the two modules "English Literatures" and "Literature and the Media". etc.

Q *In what way is the M.A. at Chemnitz different from other M.A. programmes in Germany?*

A The M.A. Anglistik/Amerikanistik at Chemnitz offers you very good specialisation opportunities. It combines traditional elements with top current new approaches like project management or intercultural communication. It includes media studies wherever possible, defining media as film, computer games or learning tools on the internet (e.g. InternetGrammar).

Q *In what way does the M.A. Anglistik/Amerikanistik programme include modern teaching methodologies?*

A In our teaching we aim at casting a wide spectrum from surveys in the form of lectures to intensive seminars and even group-specific projects. In some sections using a collective learning platform like Moodle and Wiki are standard.

Q *Can I continue with a PhD after my M.A. programme at Chemnitz?*

A Yes, of course. The best strategy is to listen to the advice given by your supervisor during your M.A. thesis project and combine your personal interests with the Chemnitz specialisations and special funding opportunities.

6 Roadmap to the English Department at CUT

Timetable for CUT partner universities and students starting in the winter term (October):

- April** selection in the departments at the home university
- May** preparation of ERASMUS documents
(Learning Agreements from here:
<http://www.tu-chemnitz.de/international/incoming/erasmus.php>)
- have to be complete with the recommended course programme from the preview for the following semester (here:
http://www.tu-chemnitz.de/phil/english/iaa/erasmus/erasmus_documents.php)
- Application forms from our International Office
<http://www.tu-chemnitz.de/international/incoming/erasmus.php>)
- June** The Departmental and Institutional Coordinator will sign your Learning Agreement and return it to you with the other forms. Courses for the following semester can be selected from the KOVO course descriptions:
http://www.tu-chemnitz.de/phil/english/iaa/ba_courses.php
- by July 15th** Student service reserves rooms on campus for international students
- late September** arrival for "Orientation Week" before the beginning of the term
[term dates: http://www.tu-chemnitz.de/verwaltung/vlvz/termine.php](http://www.tu-chemnitz.de/verwaltung/vlvz/termine.php)
- Thursday before term starts: placement test**
- 1st week** regular teaching for winter term starts, usually on the first Monday in October
- (**summer term:** first week of regular teaching starts the first week of April)

If you have any difficulties, send us an e-mail:
incoming.english@tu-chemnitz.de

7 Academic Survival Vocabulary

<i>Campus Bibliothek:</i>	library at CUT, consists of 3 libraries: Zentralbibliothek in Straße der Nationen 62, Campusbibliothek I in the Pegasuscenter Reichenhainer Straße 29a and Campusbibliothek II in Reichenhainer Straße 39/ 4th floor
<i>Hausarbeit:</i>	term paper written at the end of the semester
<i>Kaution:</i>	deposit when renting a room
<i>KoVo:</i>	stands for <i>kommentiertes Vorlesungsverzeichnis</i> = course descriptions at the English Department
<i>Mensa:</i>	cafeteria Reichenhainer Straße 55 and Straße der Nationen 62
<i>Mietvertrag:</i>	tenancy agreement that needs to be signed with the <i>Studentenwerk in Thüringer Weg 3</i>
<i>OPAC:</i>	search engine for books, journal articles and magazines at the library
<i>PC-Pool:</i>	computer labs to be found in Reichenhainer Straße 39/41, 70, Straße der Nationen 62, Wilhelm-Raabe-Straße 43, Thüringer Weg 9
<i>PL:</i>	<i>Prüfungsleistung</i> = final mark for a course that is usually acquired by written exams or term papers
<i>Prüfungsanmeldung:</i>	registration for exams; students are required to register for <i>PLs</i> not for <i>PVLs</i> ; the application forms can be downloaded from the homepage of the examination office; <u>please note</u> : there are deadlines for the registration (also posted on the homepage)
<i>PVL:</i>	<i>Prüfungsvorleistung</i> = assessment during the term in form of presentations and/or papers; results are reported to the examination office; <i>PVLs</i> need to be passed to take <i>PLs</i> at the end of the semester
<i>Schein:</i>	document issued by the lecturer confirming that the student has passed a course

<i>Selbständigkeits- erklärung:</i>	statement of originality, the legal basis for pursuing plagiarism; students confirm that they have written the term paper/thesis themselves and that all quotations (indirect and direct) were marked in the text; needs to be handed in together with the term paper/thesis; can be downloaded from the homepage of the examination office
<i>Semesterapparat:</i>	a lecturer's compilation of books for a specific seminar in the library; these books have to remain in the library that they can be used by all students attending this seminar
<i>Studentenwerk:</i>	institution that is responsible for accommodation of students and CUT's cafeterias
<i>Studienordnung:</i>	Official university document that describes your degree programm (like BA/MA Anglistik/Amerikanistik), contains study plan for each semester and descriptions for each module, including exam details. This is extremely important for international students and you should download the latest version for the WWW and consult it regularly: click on www.tu-chemnitz.de/phil/english/iaa/ma_documents.php
<i>URZ:</i>	<i>Universitätsrechenzentrum</i> = university computer centre
<i>Vortrag:</i>	presentation held in a seminar during the semester
<i>ZPA:</i>	<i>Zentrales Prüfungsamt</i> = examination office in Reichenhainer Straße 70 (C-Building ground floor)
<i>Zulassung zur Hausarbeit:</i>	document issued by the examination office stating that the student has passed their PVL; sheet needs to be handed in together with the term paper

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