



**Erasmus+ Programme
Institutional Data Sheet**



GENERAL INFORMATION

Institution	Charles University, Faculty of Arts – CZ Praha07
General website	www.cuni.cz , www.ff.cuni.cz
Website for credit mobility students	http://www.cuni.cz/UK-928.html
International Centre - Address	International Office, Faculty of Arts, Charles University nám. J. Palacha 2, 116 38 Prague 1, Czech Republic
International Centre - Director	Renáta Jelínková renata.jelinkova@ff.cuni.cz , +420 221 619 833
International Centre - Inter-Institutional Agreements	Petra Jančíková Petra.jancikova@ff.cuni.cz , +420 221 619 840
International Centre – Incoming Students	Andrea Čapková; Martina Reiterová erasmusin@ff.cuni.cz , +420 221 619 841
International Centre – Outgoing Students	Petra Jančíková Petra.jancikova@ff.cuni.cz , +420 221 619 840
Departmental Coordinators	http://ff.cuni.cz/FF-945.html

DATES

Academic calendar	<p>Winter Semester 2017/2018 Orientation Week: 22nd – 29th September 2017 Lectures: 2nd October 2017 – 5th January 2018 Exams: 8th January – 16th February 2018</p> <p>Summer Semester 2017/2018 Orientation Week: 9th February – 16th February 2018 Lectures: 19th February – 18th May 2018 Exams: 21st May – 29th June 2018</p>
Winter semester [dd/mm]	22.9.2017 – 16.2.2018
Summer semester [dd/mm]	19.2.-29.6.2018
Transcript of Records procedure:	Issued in ECTS (credits and grades, some courses are ungraded and students are advised not to enrol if that is not acceptable for their home institution) within 8 weeks from the end of the exam period.

LOCAL GRADING SYSTEM OF THE INSTITUTION

Local Grade	Description	English Description
1	Excellent	A
2	Very good	B
3	Good	C
4	Fail	D

INCOMING STUDENT INFO

Study as an exchange student, incl. application procedure	http://www.cuni.cz/UK-928.html
Course catalogues	http://www.cuni.cz/UK-2047.html
Study fields for exchange	See particular inter-institutional agreements.
Study guides	http://ff.cuni.cz/FF-945.html
German language courses, e.g.	Czech and English courses available, http://ff.cuni.cz/FF-945.html
Recommended language skills	English or Czech B2, faculty-wide. Some courses in the field 222 may have more specific requirements, e.g. English C2, French, German...
Insurance	http://www.cuni.cz/UK-2045.html
Visa	http://www.cuni.cz/UK-2045.html

HOUSING

Is housing guaranteed?	Yes.
Student Accommodation	http://www.cuni.cz/UK-2073.html

COSTS:

Cost of living	Student dorm accommodation: 100 – 120 CZK (approx. 4 – 5 EUR) per day.
Semester contribution (Student ID and semester ticket for public transport)	Basic student ID is free, ISIC available for 200 CZK (approx. 8 EUR). Public transportation ticket for students below 26 is 260 CZK per month (approx. 10 EUR).