

Checklist Online Learning Agreement (OLA)

www.learning-agreement.eu

Field/Table in the OLA	Info on the specification	Done
Responsible person sending institution	⇒ Contact details of the person named in the International Office (IUZ) list at TUC mytuc.org/fwfx	<input type="checkbox"/>
Responsible person receiving institution	⇒ Contact details of the person nominated by the host university for OLA (contact the International Office by e-mail if necessary)	<input type="checkbox"/>
Table A	⇒ Planned courses at the host at the host university (later changes possible), semester and ECTS credits ⇒ at least 20 ECTS credits	<input type="checkbox"/>
Level of Language Competence	⇒ Indication of the main language of instruction ⇒ Tick off the language level (at least B1)	<input type="checkbox"/>
Table B	⇒ Module achievements/modules according to the study regulations of the own degree programme TUC for which recognition is granted, semester and ECTS credits/performance points ⇒ Enter any ECTS credits from "Table A" that are not included in the recognition total as an "Additional qualification" entry.	<input type="checkbox"/>
Provisions applying if the student does not complete...	⇒ insert this passage: <i>Case-by-case review by International Office and student's Board of Examiners at the Sending Institution.</i> https://www.tu-chemnitz.de/international/outgoing/erasmus/auslandsstudium.php#inhalte	
Signatures	⇒ Sign the OLA digitally (mouse, touch screen, pointer...) and send it in the system	<input type="checkbox"/>

Please send your completed and signed Online Learning Agreement as a PDF file at least 4 weeks before your stay to oliver.sachs@iuz.tu-chemnitz.de

If you have any questions regarding the completion of your Learning Agreement, please contact the IUZ: oliver.sachs@iuz.tu-chemnitz.de