



TECHNISCHE UNIVERSITÄT  
IN DER KULTURHAUPTSTADT EUROPAS  
CHEMNITZ

# Central Institution International Office



Willkommen an der TU Chemnitz  
Welcome to TU Chemnitz



# LEARN, LIVE and LAUGH in Chemnitz

## An Introduction to your Studies and Life in Chemnitz



# LEARN, LIVE and LAUGH in Chemnitz



- 1) TU Chemnitz: Organisation and Structure
- 2) Your Studies: Important Dates, Facts and People



- 3) First Steps in Chemnitz
- 4) Housing



- 5) Further Support by TU Chemnitz and Partners
- 6) University Sports

# Faculties

Natural  
Sciences

Mathematics

Mechanical  
Engineering

Electrical  
Engineering and  
Information  
Technology

Computer  
Science

Economics and  
Business  
Administration

Humanities

Behavioural  
and  
Social Sciences

# Central Institutions and Central Administration

Student  
Service

Central  
Examination  
Office (ZPA)

Central  
Course  
Guidance  
Service

SB-Service

University  
Library

International  
Office (IUZ)

University  
Computer  
Centre

Foreign  
Language  
Centre

# Student Service

- responsible for all formalities corresponding to admission and implementation of studies at Chemnitz University of Technology
- enrolment, drop out, admission procedure
- leave of absence, change of courses of studies, re-matriculation
- admission of students from abroad
- TUC-Card (student identity card)
- **questions about application or study process:** consultation time: Monday, Tuesday, Thursday, 08:30 - 11:30 am, 12:30 - 3pm; telephone: +49 371 531-33333

## Study Service

phone: +49 371 531-33333  
e-mail: studierendenservice@tu-chemnitz.de

Admission of students from abroad:  
phone: +49 371 531-12125  
e-mail: admission@tu-chemnitz.de

## Visitor address:

Technische Universität Chemnitz  
Straße der Nationen 62, Zimmer 043 (neu:  
A10.043)  
09111 Chemnitz

## Postal address:

Technische Universität Chemnitz  
Studierendenservice  
09107 Chemnitz

# Central Examination Office (ZPA)

- first contact point for students concerning examination issues
- enrolment for examination, examination performances
- guidance concerning examination procedures
- certificates of academic performances
- counselling and advice for the examination boards

**Zentrales Prüfungsamt**

phone: +49 371 77777

fax: +49 371 531-77709

e-mail: [zpa@tu-chemnitz.de](mailto:zpa@tu-chemnitz.de)

Visitor address:

Technische Universität Chemnitz  
Reichenhainer Straße 70, C-Bau  
09126 Chemnitz

Postal address:

Technische Universität Chemnitz  
Zentrales Prüfungsamt  
09107 Chemnitz

## SB-Service (Student Self Service):

- e.g. to download your certificate of enrolment, information for re-matriculation, grades achieved
- click “Login Student/Staff” → use your usual student username and password

### Quick links for Students

<b>Student service</b>  (Reregistration, Certificates, Edit personal data)	<b>Examinations service</b>  (Registration and deregistration, evaluation sheets)
<b>Examinations service</b>  (Information on registered examinations)	<b>Examinations service</b>  (Grades achieved)
<b>Applications for courses of study</b>  (Change of course, multiple enrolment and postgraduate courses)	<b>Link to directory of all courses</b>



[campus.tu-chemnitz.de/qisserver/pag.../indexStartPage.faces](http://campus.tu-chemnitz.de/qisserver/pag.../indexStartPage.faces)

# University Library

weekdays from 09:00 am - 07:00 pm, Saturday from 09:00 am - high noon:

- use workplaces, open-stack collections as well as designated computer workstations and multifunctional devices,
- collect reserved media,
- return borrowed media and
- pay charges

- website: 

Straße der Nationen 33  
09111 Chemnitz

issue Desk: +49 371 531-13190

reference desk: +49 371 531-13180

opening hours: 09:00 am - 10:00 pm



# International Office (IUZ)

- individual advice and assistance for students, PhD-students and scientists
- guidance and support for international mobility
- Welcome Center for international PhD-students
- special German Language courses for exchange students and PhD-students
- short-term scholarships



**phone:**  
+49 371 531-13500  
**e-mail:**  
iuz@tu-chemnitz.de  
**Instagram:**  
@tuc.international

**Visiting hours:**  
Tuesdays: 10am - 12 noon &  
2pm - 4pm

**Visitor address:**  
Bahnhofstraße 8,  
Rooms G101, G101a,  
G102, G103  
(1st floor left hand)

# Patenprogramm „Student Buddy Program“

- part of the International Office, run by student assistants (currently Joanna, Polina & Yola)
- matches experienced local students to new international students
- organizes trips and events in Chemnitz and its region

**Material office:** borrow (mainly kitchen) items and simply bring them back when you leave

- appointment via website: [www.tu-chemnitz.de/international/incoming/patenprogramm/material.php.en](http://www.tu-chemnitz.de/international/incoming/patenprogramm/material.php.en)

e-mail:  
[patenprogramm@tu-chemnitz.de](mailto:patenprogramm@tu-chemnitz.de)

registration:



EVERY  
NEEDS SOME  
BUDDY

# University Computer Centre (URZ)

- provision of compute and storing capacity for teaching and research as well as for the central university administration
- support of central IT projects at TUC
- administration and operation of modern equipped computer rooms
- offering a broad range of software for students and teachers
- [www.tu-chemnitz.de/urz/index.html.en](http://www.tu-chemnitz.de/urz/index.html.en)

Direct access to your personal data and resources you may gain over the [IdM Portal](#). Among others, you can execute the following actions there:

## → [Activate your Account](#)

At the beginning of your studies you receive a data record sheet („Datenkontrollblatt“) at the student's office. This sheet contains your matriculation number, personal data, and a **service code**. This code is relevant for activating your account.

## → [Changing the Password](#)

You should be the only person knowing your password. Do not write it down anywhere, learn it by heart. Log out or lock your screen when leaving the PC you're working at. In case you think, someone may have gained knowledge about your password, change it as soon as possible.

## Computer Pool Rooms:

Campus Reichenhainer Straße 70  
(Poolrooms B301, B302, B401, B404)

Campus Reichenhainer Straße 39  
(Poolroom 138)

Campus Reichenhainer Straße 41  
(Poolrooms 238, 338)

Campus Straße der Nationen 62  
(Poolrooms B207, 203, 066)

Thüringer Weg 9  
(Poolroom K010)

Campus Wilhelm-Raabe-Straße 43  
(Poolroom 046)





## Foreign Language Centre

- languages offered: Arabic, Chinese, German, English, French, Italian, Latin, Polish, Russian, Spanish, Czech
- registration period: **September 27 – October 12 on *OPAL***
- course catalog can be found on their website:



phone: +49 371 531-13600  
e-mail: sekretariat-sz@tu-chemnitz.de  
Visitor address:  
Reichenhainer Straße 70  
Adolf-Ferdinand-Weinholdbau  
Basement, Room WK07  
09126 Chemnitz

# University Sports

- many different sports offered:
  - Yoga
  - Badminton
  - Handball
  - Swimming
  - Bouldering
  - Volleyball
  - Zumba
  - .....
- workout studio/gym (20€ per month, no contract commitment)
- more information online:



**you need your TUC-Card and a bank account  
(SEPA) for booking a course**

**contact**

Technische Universität Chemnitz  
Zentrum für Fitness und Gesundheit  
(ZFG)

Reichenhainer Str. 31-33

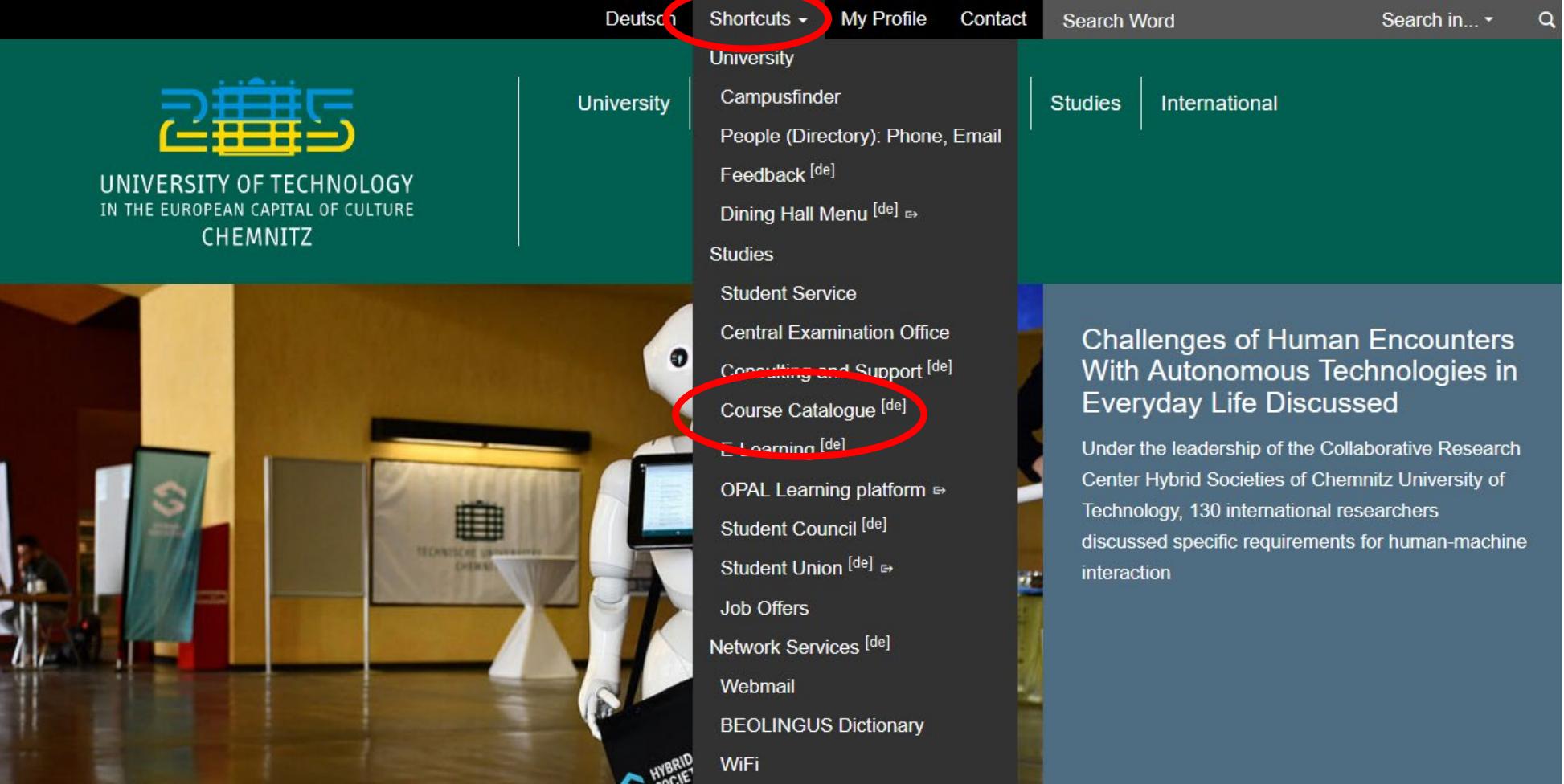
09126 Chemnitz

e-mail: [fitnessstudio@zfsg.tu-chemnitz.de](mailto:fitnessstudio@zfsg.tu-chemnitz.de)

check-in: +49371 - 531 27608

office: +49371 - 531 29752

## „Where can I find information about my courses?“



The screenshot shows the TU Chemnitz website with a red circle highlighting the 'Course Catalogue' link in the 'Shortcuts' dropdown menu. The menu also includes links for University, Campusfinder, People (Directory), Feedback, Dining Hall Menu, Studies, Student Service, Central Examination Office, Consulting and Support, and WiFi.

**Shortcuts**

- University
- Campusfinder
- People (Directory): Phone, Email
- Feedback [de]
- Dining Hall Menu [de] ↗
- Studies
- Student Service
- Central Examination Office
- Consulting and Support [de]
- Course Catalogue [de]**
- E-Learning [de]
- OPAL Learning platform ↗
- Student Council [de]
- Student Union [de] ↗
- Job Offers
- Network Services [de]
- Webmail
- BEOLINGUS Dictionary
- WiFi

**Studies** | **International**

**Challenges of Human Encounters With Autonomous Technologies in Everyday Life Discussed**

Under the leadership of the Collaborative Research Center Hybrid Societies of Chemnitz University of Technology, 130 international researchers discussed specific requirements for human-machine interaction



## Vorlesungsverzeichnis

TU Chemnitz → Vorlesungsverzeichnis → Allgemeines

### Allgemeines

### Lehrveranstaltungen

Mein Plan

Suche

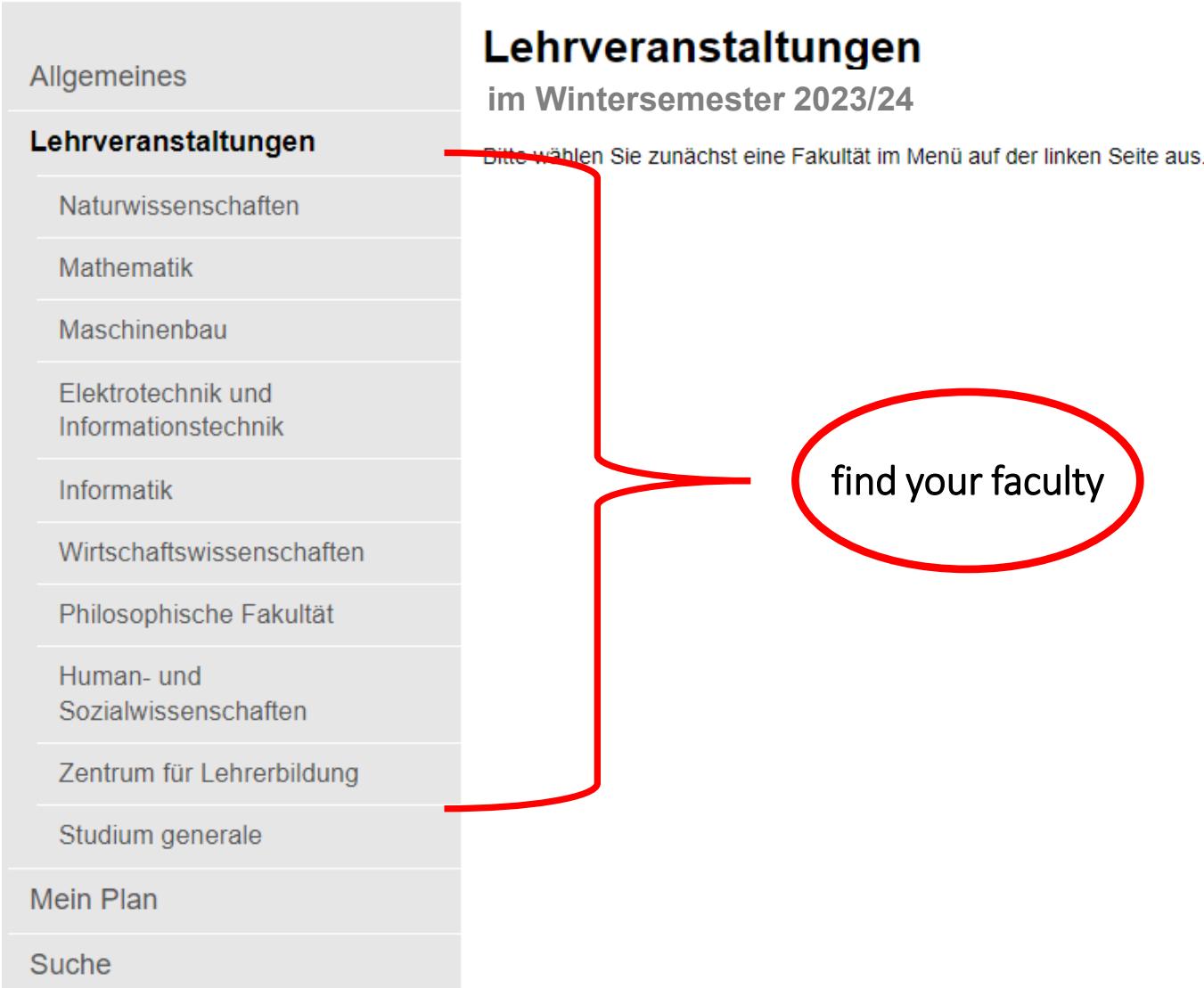
- Lernplattform OPAL
- Kursangebot Fremdsprachen
- Termine zum Semesterablauf
- VLVZ-Modul
- Meldungsverzeichnis
- Administration



## Vorlesungsverzeichnis

Das Online-Vorlesungsverzeichnis bietet Ihnen eine einfache und komfortable Möglichkeit, sich über die angebotenen Lehrveranstaltungen der Technischen Universität Chemnitz zu informieren. Einige der Veranstaltungen sind kommentiert oder verlinken auf entsprechende Informationsseiten, sodass Sie unkompliziert und schnell weiterführende Informationen zur Veranstaltung abrufen können. Die angebotenen Lehrveranstaltungen sind im Menü auf der linken Seite zunächst nach Fakultät und anschließend nach Studiengängen sortiert oder können über die [Suchfunktion](#) gefunden werden. Weiterhin wird Ihnen hier die Möglichkeit geboten, sich Ihren [persönlichen Stundenplan](#) aus dem Angebot zusammenzustellen und diesen in verschiedene Formate zu exportieren oder in einem Kalenderprogramm zu abonnieren.

[Hinweise und Tipps zur Verwendung des persönlichen Stundenplanes](#)



Allgemeines

**Lehrveranstaltungen**

- Naturwissenschaften
- Mathematik
- Maschinenbau
- Elektrotechnik und Informationstechnik
- Informatik
- Wirtschaftswissenschaften
- Philosophische Fakultät
- Human- und Sozialwissenschaften
- Zentrum für Lehrerbildung
- Studium generale

Mein Plan

Suche

**Lehrveranstaltungen**  
im Wintersemester 2023/24

Bitte wählen Sie zunächst eine Fakultät im Menü auf der linken Seite aus.

find your faculty

Allgemeines

Lehrveranstaltungen

Naturwissenschaften

Mathematik

Maschinenbau

Elektrotechnik und  
Informationstechnik

Informatik

Wirtschaftswissenschaften

Philosophische Fakultät

**Human- und  
Sozialwissenschaften**

Zentrum für Lehrerbildung

Studium generale

Mein Plan

Suche

## Lehrveranstaltungen sortiert nach Studiengängen

Fakultät für Human- und Sozialwissenschaften Wintersemester 2023/24

[Alle Veranstaltungen dieser Fakultät anzeigen](#)

[Bachelor-Studiengänge](#)   [Master-Studiengänge](#)

### Bachelor-Studiengang Präventions-, Rehabilitations- und Fitnesssport

- [Bachelor-Studiengang Präventions-, Rehabilitations- und Fitnesssport - 1.Sem \(B\\_PF\\_1\)](#)
- [Bachelor-Studiengang Präventions-, Rehabilitations- und Fitnesssport - 3.Sem \(B\\_PF\\_3\)](#)
- [Bachelor-Studiengang Präventions-, Rehabilitations- und Fitnesssport - 5.Sem \(B\\_PF\\_5\)](#)

### Bachelor-Studiengang Psychologie

- [Bachelor-Studiengang Psychologie - 1.Sem \(B\\_Ps\\_1\)](#)
- [Bachelor-Studiengang Psychologie - 3.Sem \(B\\_Ps\\_3\)](#)
- [Bachelor-Studiengang Psychologie - 5.Sem \(B\\_Ps\\_5\)](#)

### Bachelor-Studiengang Soziologie

- [Bachelor-Studiengang Soziologie - 1.Sem \(B\\_So\\_1\)](#)
- [Bachelor-Studiengang Soziologie - 3.Sem \(B\\_So\\_3\)](#)
- [Bachelor-Studiengang Soziologie - 5.Sem \(B\\_So\\_5\)](#)

find your field  
of study and  
the semester  
you are in

## „Listenansicht“

257030-073	573070 Neurokognition I (eng./dt.)	Zeit: Donnerstag (Wöchentlich) 15:30-17:00 Uhr Raum: 1/B202 (neu: A11.202)	
	Übung englisch		
257080-090	→ 578090 Mensch Computer Interaktion I (früher Mediengestaltung)	Zeit: Dienstag (Wöchentlich) 13:45-15:15 Uhr Raum: 1/B008 (neu: A11.006)	
	Vorlesung Informationen zum Zugang und Ablauf gibt es unter <a href="http://mytuo.org/sqqq">mytuo.org/sqqq</a>		
257080-D094	→ 578090 Mensch Computer Interaktion I (früher Mediengestaltung)	Zeit: keine Angabe (keine Angabe)	
	Praktikum Informationen zum Zugang und Ablauf gibt es unter <a href="http://mytuo.org/sqqq">mytuo.org/sqqq</a>		
260100-170	→ Einführung in das Management	Zeit: Freitag (Wöchentlich) 13:45-15:15 Uhr	
	Vorlesung  [digital] Live-Veranstaltung (an den Stundenplan gebunden) Die Veranstaltung wird im WS 22/23 letztmalig angeboten.		
260100-171	→ Einführung in das Management	Zeit: Freitag (14-tägig, ungerade KW) 15:30-17:00 Uhr	
	Übung  [digital] Live-Veranstaltung (an den Stundenplan gebunden) Die Veranstaltung wird im WS 22/23 letztmalig angeboten.		

## „Kalenderansicht“

11:30 - 13:00	<b>U</b> wahlobl. Höhere Mathematik I (für IW,Ch,SK,CC) wöchentlich	<b>V</b> wahlobl. Allgemeine Fachoffene Didaktik wöchentlich	<b>S</b> fak. Forschungskolloquium des Instituts für Psychologie wöchentlich	<b>V</b> wahlobl. Die Europäische Union. Institutionen, Politikfelder und Hera... wöchentlich	<b>D Hybrid</b> wahlobl. 553150 XML (ehem. XML-Werkzeuge) wöchentlich
	<b>V</b> wahlobl. Einführung in die Erziehungswissenschaft wöchentlich	<b>K</b> wahlobl. Aktuelle Forschungsthemen der Entwicklungspse... wöchentlich	<b>S</b> wahlobl. Intelligenz (M H) wöchentlich	<b>V</b> wahlobl. Sportpsychologische Grundlagen wöchentlich	
	<b>V</b> fak. Einführung in die Motivationspsycholog... wöchentlich	<b>S</b> wahlobl. Forschungskolloquium Aktuelle Themen der Kognitionspsych... wöchentlich	<b>K</b> wahlobl. Neuere Arbeiten der kognitiven Psychologie wöchentlich	<b>D</b> wahlobl. Testtheorie und Testpraxis - Standardisierte Verfahren, ... wöchentlich	
	<b>S</b> wahlobl. Pädagogische Psychologie wöchentlich	<b>V</b> wahlobl. Klinische Psychologie I (Psychische Störungen) - Bachelor wöchentlich		<b>V</b> hybrid wahlobl. Arbeitswissenschaft wöchentlich	<b>S</b> wahlobl. Sprachgeschichte I (Modul B1) wöchentlich
	<b>V</b> wahlobl. Allgemeine Fachoffene Didaktik wöchentlich			<b>V</b> wahlobl. Strukturen des Deutschen (Modul D2) wöchentlich	<b>V</b> hybrid wahlobl. Einführung in das Management wöchentlich
13:45 - 15:15				<b>V</b> wahlobl. Einführung in die Volkswirtschaftslehre wöchentlich	<b>S</b> hybrid wahlobl. Linguistik und Didaktik DaF/DaZ (Modul 3) wöchentlich
				<b>U</b> wahlobl. Allgemeine Fachoffene Didaktik wöchentlich	<b>S</b> wahlobl. Literaturgeschichte und Gattungspoetik I + II / Medium Liter...

# Course Catalog

- name and type of the course
- name of the course lecturer
- on site, hybrid or digital
- who can participate in the courses
- amount of course units per week („Semesterwochenstunden“ SWS)

abbreviations	German	English
V	Vorlesung	lecture
S	Seminar	seminar
Ü	Übung	exercise
T	Tutorium	tutorial
K	Kolloquium	colloquium
P	Praktikum	practical training/lab

!

usually 2 course units of 45mins each are combined to 90mins units

# Course Catalog

- when does the course take place?
- Monday to Friday
- 7 units per day:

7.30 a.m. - 9.00 a.m.	(1st unit)
9.15 a.m. - 10.45 a.m.	(2nd unit)
11.30 a.m. - 1.00 p.m.	(3rd unit)
1.45 p.m. - 3.15 p.m.	(4th unit)
3.30 p.m. - 5.00 p.m.	(5th unit)
5.15 p.m. - 6.45 p.m.	(6th unit)
7.00 p.m. - 8.30 p.m.	(7th unit)

- weekly or biweekly:
  - Do weekly on Thursdays
  - Do1 every other week, uneven calendar weeks
  - Do2 every other week, even calendar weeks

wochentlich

Medienpsychologie I (272136-101)

Informationen Vorlesung [Weitere Informationen](#)

Dozent: Dr. Georg Valtin

Zeitangabe: Zeit: Dienstag (Wöchentlich) 13:45-15:15 Uhr

Raumangabe: 2/C104 (neu: C23.104)

Obligatorische Gruppen: B\_CC\_\_1, B\_MK\_\_1, M\_KM\_\_1

Wahlobligatorische Gruppen: B\_AA\_\_1, B\_AA\_\_3, B\_Ge\_\_3, B\_Ge\_\_5, B\_Ko\_\_5, B\_Ps\_\_5, B\_So\_\_1, B\_So\_\_3, B\_So\_\_5, M\_HF\_\_1, M\_Po\_\_3

Standardisierte

# „Campusfinder“

A/1 = Straße der Nationen 12/62

B/4 = Wilhelm-Raabe-Straße 43

C/2 = Reichenhainer Straße

D = Sportforum

E/3 = Erfenschlager Straße 73



because of new  
naming systems finding  
rooms can sometimes  
be difficult  
→ use „Campusfinder“ website

## Campus der TU Chemnitz

A Straße der Nationen

B Wilhelm-Raabe-Straße

C Reichenhainer Straße

D Sportforum

E Erfenschlager Straße



# Course and Exam Registration

For many courses you must register in order to participate.

!

registration might take place

- via e-mail
- during the first class
- via *OPAL*
- as well as for courses, you also register for exams
- check with lecturer when and how you have to register for tests, assignments, exams etc.
- ZPA sends reminder e-mails; be aware of those deadlines and stick to them



# important dates

## during winter term 2023/24

• start of the term	01 October 2023
• term period	09 October 2023 – 02 February 2024
• examination period	05 February 2024 – 02 March 2024
• end of the term	31 March 2024



## holidays = no classes:

• Unity Day	03 October 2023
• Reformation Day	31 October 2023
• Penance Day	22 November 2023
• Christmas/New Year	23 December 2023 – 07 January 2024



# Student Representatives (FSR)

## Services of Student Representatives:

- represent the interests of students concerning their department or field of studies
- offer orientation weeks, schedule guidance and other events
- have their own office hours during the semester so students can ask questions or get support
- keep in mind: all student reps are full-time students like you



Student Representatives at the Faculties:



## Student Council

Student\_innenrat der TU Chemnitz  
Thüringer Weg 11, Room 006  
09126 Chemnitz

phone: +49 371 / 531-16000  
e-mail: [stura@tu-chemnitz.de](mailto:stura@tu-chemnitz.de)

StuRa on Facebook, Twitter & Instagram



q

Menü

- Publications
- Involvement
- Service
- Report discrimination
- Consultations
- Student annual ticket
- Deutschlandticket
- Culture Ticket
- Semester Contribution
- Financial Support
- Meeting Room
- Web Toolbox
- Rental

# Student Council Services

- annual ticket: public transport for students, TUC-Card acts as ticket
- culture ticket: free admission is granted to various museums & to all regular performances of the Theatre Chemnitz to all seats not sold (fifteen minutes prior to the start of the show)



✓ S, RB, RE, IRE,  
VBG, TLX, MRB,  
OE, SBS, EB

✗ IC/EC, ICE, IR, D,  
CNL, InterConnex,  
VogtlandExpress

q

Menü

- Publications
- Involvement
- Service
  - Report discrimination
  - Consultations
  - Student annual ticket
  - Deutschlandticket
  - Culture Ticket
  - Semester Contribution
  - Financial Support
  - Meeting Room
  - Web Toolbox
  - Rental

# Students Network on Campus (CSN)

- student initiative helping with connecting your computers in the dormitories to the campus network of TU Chemnitz and the Internet

To get help:

- use their Wiki:



- contact the CSN person in charge in each dormitory:  
[www.csn.tu-chemnitz.de/contactPersons](http://www.csn.tu-chemnitz.de/contactPersons)

## Welcome to CSN



New in the dorm?

If you already have your account at the university computer centre and a tenancy agreement with the Studentenwerk, you can register directly for internet access in CSN.

Register now!

## bureaucracy: enrolment

1. register with the city
2. get a German bank account
3. get Health Insurance (or confirmation)
4. pay the semester contribution (currently € 295,18)
5. enrolment at the Student Service (Admission Office)



when registering, let them know the number of your shared flat and your room number

For more information please see our checklist!



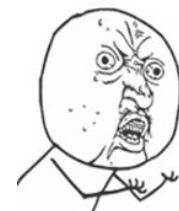
# bureaucracy: language requirements

According to Regulations on Enrolment, English-speaking degree programs require a certain level of German language skills after the students' first academic year at TU Chemnitz. Also for German-speaking degree programs you might have to proof a certain level of German language skills during your studies.

**Carefully check the German language requirements applying to your degree program at the beginning of your studies in order to comply with them!**

Do not forget to take German language courses in order to achieve the language level required!

German vs English		
		
du	-	you
dich	-	you
dir	-	you
Sie	-	you
Ihnen	-	you
ihr	-	you
euch	-	you



## bureaucracy: Visa and Residence Permit

- citizens from non-EU-countries need a residence permit
- how to get your residence permit:
  1. you will receive an invitation via mail
  2. fill in the form and send it to them, you get an appointment afterwards

### Foreigners' Registration Office

Düsseldorfer Platz 1, 3rd Floor, mailbox or information desk

Residence permit: (currently) € 100 – 110

- apply for extension of residence permit **3 months before expiring date**; extension fee: (currently approx.) € 80

application  
document:



## Housing on Campus

leasing contract and rules of the house:

- garbage separation 
- clean your furniture
- Pay contribution for TV, radio and internet
- keep consumption of water, electricity and heating to a minimum

The „Lost and Found“ office is located in the office of the Mensa-Team



**studentenwerk**  
CHEMNITZ · ZWICKAU





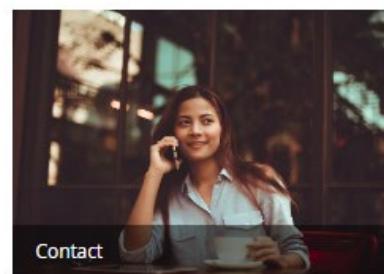
Our halls of residence



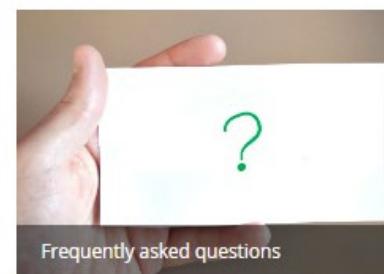
Information for new tenants



Information for tenants



Contact



Frequently asked questions



Downloads

# Housing off Campus

What you should consider and carefully check with your landlord:

- deposit (‘Kaution’): amount, conditions of refund
- cancellation period of rent contracts (approx. 3 months) and minimum duration
- composition of monthly rent:
  - ‘Kaltmiete’ → rent for the flat/room
  - ‘Warmmiete’ → includes additional expenses for water, central heating, waste disposal, etc.
  - + electricity  
→ re-calculation and refund OR back payment once a year
  - + Internet/telephone



## ARD ZDF Beitragsservice – German Broadcast Contribution for using Internet/Radio/TV

- funding of public broadcasting stations in Germany & secures independence of media
- embedded within German law („Rundfunkbeitragsstaatsvertrag“)
- every household in Germany has to pay € 18.36 per month independent of possible devices or usage of these services
- possibility of splitting licence fee within shared apartments  
→ therefore it's important to specify the number of your shared flat and your room during registration
- in case problems or questions arise contact the Student Council ([internat@stura.tu-chemnitz.de](mailto:internat@stura.tu-chemnitz.de)) or Studentenwerk ([international@swcz.de](mailto:international@swcz.de))



BEITRAGSSERVICE



# How to keep your additional expenses to a minimum:

- save water during dish-washing, showering, teeth-brushing
- do not crack the windows while heating is on – instead open them completely for 5 min
- turn off heating (or turn it to a minimum) before you leave your flat
- keep the doors in the flat closed and just heat some of the rooms
- do not leave the lights on when you leave the room/flat
- Internet/telephone – check your contract (,flat'-options)



# Further Important Information

**Please do not ignore any bill.**

- If you do not know what you are asked to pay for, ask your landlord, a friend, or students and advisors at TU Chemnitz.
- Any bills should be officially issued, i.e. if you receive bills via SMS, E-Mail, telephone or similar, check whether it is an official bill.

**Usually, you do not have to sign a contract/ join an organisation if you do not wish to.**

- Especially at the doors of your flat or in the city center you might be asked to donate money, etc. There is no obligation to do so!

# Further Support by TU Chemnitz and Partners

## Student Service Organisation Chemnitz-Zwickau:

- takes care of dormitories, canteens, cafeterias but also offers support for students
- information and guidance concerning personal, social or economic obstacles:
  - Social Counseling Service for international students,
  - part-time jobs at the Mensa,
  - financial aid (student loan, only with German bailiff possible)
- support and guidance for students with
  - children
  - disabilities
- support of student initiatives
  - funding



# Further support by TU Chemnitz and Partners

**Student Service Organisation Chemnitz-Zwickau:**

**Social Counseling Service for international students**

Ms. Anke Just

phone.: +49 371 56 28 – 225; e-mail: [international@swcz.de](mailto:international@swcz.de)

[www.swcz.de/en/social-services/social-services/international/](http://www.swcz.de/en/social-services/social-services/international/)



**Legal Counseling Service**

Mr. Jürgen Altringer

phone: + 49 371 56 28 – 170 (to make an appointment); e-mail: [rechtsberatung@swcz.de](mailto:rechtsberatung@swcz.de)

[www.swcz.de/en/social-services/advice-for-any-situation/legal-counselling-service/](http://www.swcz.de/en/social-services/advice-for-any-situation/legal-counselling-service/)



**Psychological Counseling Service**

Ms. Dipl.-Psych. Tina Horlitz

phone: +49 371 56 28 – 170 (to make an appointment); e-mail: [psb-chemnitz@swcz.de](mailto:psb-chemnitz@swcz.de)

[www.swcz.de/en/social-services/advice-for-any-situation/translate-to-englisch-psychologische-beratung/](http://www.swcz.de/en/social-services/advice-for-any-situation/translate-to-englisch-psychologische-beratung/)



**All counseling services are free of charge and underlie professional discretion!**

# Further Support by TU Chemnitz and Partners

## Career Service:

- information sessions for students (e.g., applying in Germany)
- individual counselling on application documents and career entry
- workshops (cover letter, interview, soft skills)
- field trips to regional companies
- company placement (level of German must be at least B1)

Check out their website for more info:

[www.tu-chemnitz.de/career-service/index.php.en](http://www.tu-chemnitz.de/career-service/index.php.en)



## Contact

phone: 0371 / 531 19 930

e-mail: [career-service@tu-chemnitz.de](mailto:career-service@tu-chemnitz.de)

For questions concerning application documents  
or individual appointments: [cs-beratung@tu-chemnitz.de](mailto:cs-beratung@tu-chemnitz.de)

# further support by TU Chemnitz and Partners

## Student Initiatives:

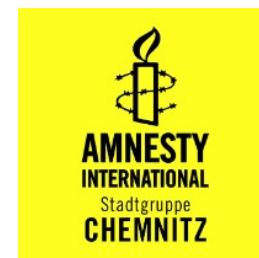
- campus offers many opportunities to volunteer in student initiatives
- meet new friends
- learn something new
- chance to improve your German language



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of TU Chemnitz



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Since 2008



Take a look!



# Further Support by TU Chemnitz and Partners

## International Office (IUZ):

The International Office **administers** several scholarship programs.

- short-term scholarships for international students are announced here:  
[www.tu-chemnitz.de/international/incoming/stipendien/index.php.en](http://www.tu-chemnitz.de/international/incoming/stipendien/index.php.en)
- also check the scholarship programmes offered by the German Academic Exchange Service („DAAD“)  
[www.daad.de/deutschland/stipendium/en/](http://www.daad.de/deutschland/stipendium/en/)  
[www2.daad.de/deutschland/stipendium/datenbank/en/21148-scholarship-database/](http://www2.daad.de/deutschland/stipendium/datenbank/en/21148-scholarship-database/)
- you may also find suitable options for funding here:  
[www.euraxess.de/](http://www.euraxess.de/)



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

# Further Support by TU Chemnitz and Partners

## International Office (IUZ):

The International Office **administers** several scholarship programs.



Always...

1. ...carefully read the tender and check the requirements
2. ...get your application checked before you hand it in
3. ...comply with all requirements, e.g., deadlines, further conditions and obligations



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service

# further support by TU Chemnitz and Partners

International Office (IUZ) | TUCinterdigital:

- digital support on central landing platform „DigiAssist“ for international students
- important university-related terms explained in different languages
- further information: [www.mytuc.org/digiassist](http://www.mytuc.org/digiassist)



You can find this presentation and  
more information online:

