Willkommen an der TU Chemnitz
Welcome to TU Chemnitz
LEARN, LIVE and LAUGH in Chemnitz

An Introduction to your Studies and Life in Chemnitz
Learn, Live and Laugh in Chemnitz

(1) TU Chemnitz: Organisation and Structure
(2) Your Studies: Important Dates, Facts and People
(3) First Steps in Chemnitz
(4) Housing
(5) Further Support by TU Chemnitz and partners
(6) University Sports
Central Institutions and Central Administration

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Central Institutions and Central Administration

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Student Service

_is composed of 3 units:_
1. Central Course Guidance Service
2. Student Service Point
3. Central Examination Office (ZPA)

https://www.tu-chemnitz.de/studentenservice/index.php.en

SB-Service (_Student Self Service_):
e.g. to download your certificate of enrolment, information for re-matriculation

https://sbservice.tu-chemnitz.de/qisserver2/rds?state=user&type=0
Central Guidance Service

- individual guidance concerning the choice of courses of studies
- range of courses of studies
- guidance concerning application for admission and change of courses of studies

Contact: Straße der Nationen 62, Room 046
         service line: +49 (0)371 / 531 – 55555
         studienberatung@tu-chemnitz.de

More information:
https://www.tu-chemnitz.de/studentenservice/zsb/index.php.en
Student Service Point

- enrolment, drop out, admission procedure
- leave of absence, change of courses of studies, re-matriculation
- TUC-Card (student identity card)

**Contact:** Straße der Nationen 62, Room 043
service line: +49 (0)371 / 531 - 33333
admission@tu-chemnitz.de

**More information:**
https://www.tu-chemnitz.de/studentenservice/stusek/index.php.en
Central Examination Office (ZPA)

- registration for examinations, examination performances
- access to examination results for students
- answering questions about admission requirements for exams and tests
- issue of the transcript of records

**Contact:** Reichenhainer Str. 70, Rooms: C002 to C009A
zpa@tu-chemnitz.de

https://www.tu-chemnitz.de/studentenservice/zpa/index.php.en

different advisors - check here:
https://www.tu-chemnitz.de/studentenservice/zpa/kontakt/liste.php
University Library

**Central Library** – Library for Chemistry and Computer Science
  - Straße der Nationen 62

**Campus Library I** - Library for Humanities (Pegasus Center)
  - Reichenhainer Straße 29a

**Campus Library II** - Library for Natural Sciences and Engineering, Economics and Law, and Mathematics
  - Reichenhainer Str. 39 / 41

Website: [https://www.tu-chemnitz.de/ub/index.html.en](https://www.tu-chemnitz.de/ub/index.html.en)
International Office (IUZ)

Services:

• individual advice and assistance for students, PhD-students and scientists
• guidance and support for international mobility
• Welcome Center for international PhD-students
• special German Language courses for exchange students and PhD-students
• short-term scholarships
International Office (IUZ)

**Contact:** Bahnhofstraße 8, Room: G101
+49 (0)371 / 531 - 13500
iuz@tu-chemnitz.de

**Buddy Program:** Bahnhofstraße 8, Room: G206a
(opens upon prior arrangement via email)
patenprogramm@tu-chemnitz.de

**PhD-Assistance:** Bahnhofstraße 8, Room: G206a
phd-assistance@tu-chemnitz.de
## University Computer Center (URZ)

After you have received your student ID, username and password you can use the **computerpools:**

<table>
<thead>
<tr>
<th>Location</th>
<th>Rooms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reichenhainer Str. 39</td>
<td>Room 138*</td>
</tr>
<tr>
<td>Reichenhainer Str. 41</td>
<td>Rooms 238*, 338*</td>
</tr>
<tr>
<td>Thüringer Weg 9</td>
<td>Room K010*</td>
</tr>
<tr>
<td>Wilhelm-Raabe-Straße 43</td>
<td>Room 046*</td>
</tr>
<tr>
<td>Reichenhainer Str. 70</td>
<td>Rooms B301, B302, B401, B404</td>
</tr>
<tr>
<td>Straße der Nationen 62</td>
<td>Rooms B207, 203, 066</td>
</tr>
</tbody>
</table>

**Opening hours:** Mon – Fri 6 a.m. - 2 a.m. | Sat 6 a.m. - 10 p.m.

*shorter opening hours*

**Website:** [https://www.tu-chemnitz.de/urz/desktop/pools/poolinfo.html](https://www.tu-chemnitz.de/urz/desktop/pools/poolinfo.html)
Foreign Language Center (ZFS)

**Contact:** Adolf-Ferdinand-Weinholdbau (Reichenhainer Str. 70, basement)

- +49 (0)371 / 531 - 13600

info-sprachenzentrum@tu-chemnitz.de

https://www.tu-chemnitz.de/sprachenzentrum/index.php.en

**Registration** for language courses via OPAL from 7th October 2019

**Language Courses:** UNIcert:

- English, French, Italian, Russian and Spanish

*Other Languages:*

- Chinese, German as a Foreign Language (3 pm), Latin, Polish, Czech and Arabic
Course Catalogue
Course Catalogue

Vorlesungsverzeichnis

Das Online-Vorlesungsverzeichnis bietet Ihnen eine einfache und komfortable Möglichkeit sich über die angebotenen Lehrveranstaltungen der Technischen Universität Chemnitz zu informieren. Ein Teil der Veranstaltungen sind kommentiert oder verlinken auf entsprechende Informationssiten, so dass Sie unkompliziert und schnell weiterführende Informationen zur Veranstaltung abrufen können. Die angebotenen Lehrveranstaltungen sind im Menü auf der linken Seite zunächst nach Fakultät und anschließend nach Studiengängen sortiert oder können über die Suchfunktion gefunden werden. Weiterhin wird Ihnen hier die Möglichkeit geboten sich ihren personalen Stundenplan aus dem Angebot zusammenzustellen und diesen in verschiedene Formate zu exportieren oder in einem Kalenderprogramm zu abonnieren.

Alle im Stundenplaner wiedergegebenen Lehrveranstaltungen beruhen auf Angaben der Fakultäten. Bei fehlenden Lehrveranstaltungen, fehlerhaften Angaben oder anderen Unstimmigkeiten wenden Sie sich bitte an die jeweiligen Stundenplanverantwortlichen der Fakultät:

- Fakultät für Naturwissenschaften (Chemie) - Dr. Enrico Dietzsch
- Fakultät für Naturwissenschaften (Physik) - Dr. Sascha Gruner
- Fakultät für Mathematik - Dr. Matthias Pester
Course Catalogue

TU Chemnitz → Vorlesungsverzeichnis → Lehrveranstaltungen

Lehrveranstaltungen
im Wintersemester 2019/20
Bitte wählen Sie eine Fakultät auf der linken Seite aus.
## Course Catalogue

### Bachelor-Studiengänge

#### Bachelor-SG Energy Efficiency and Englishes
- Bachelor-SG Energy Efficiency and Englishes - 2. Sem (B_EE___2)
- Bachelor-SG Energy Efficiency and Englishes - 4. Sem (B_EE___4)

#### Bachelor-SG Europa Studien
- Bachelor-SG Europa Studien - 2. Sem, kulturwissenschaftliche Ausrichtung (B_EuKA2)
- Bachelor-SG Europa Studien - 2. Sem, sozialwissenschaftliche Ausrichtung (B_EuSA2)
- Bachelor-SG Europa Studien - 4. Sem, kulturwissenschaftliche Ausrichtung (B_EuKA4)
- Bachelor-SG Europa Studien - 4. Sem, sozialwissenschaftliche Ausrichtung (B_EuSA4)
- Bachelor-SG Europa Studien - 6. Sem, kulturwissenschaftliche Ausrichtung (B_EuKA6)
- Bachelor-SG Europa Studien - 6. Sem, sozialwissenschaftliche Ausrichtung (B_EuSA6)

#### Bachelor-Studiengang Europäische Geschichte
- Bachelor-Studiengang Europäische Geschichte - 2. Sem (B_EG___2)
- Bachelor-Studiengang Europäische Geschichte - 4. Sem (B_EG___4)
- Bachelor-Studiengang Europäische Geschichte - 6. Sem (B_EG___6)

#### Bachelor-Studiengang Anglistik/ Amerikanistik
- Bachelor-Studiengang Anglistik/ Amerikanistik - 2. Sem (B_AA___2)
- Bachelor-Studiengang Anglistik/ Amerikanistik - 4. Sem (B_AA___4)
- Bachelor-Studiengang Anglistik/ Amerikanistik - 6. Sem (B_AA___6)

#### Bachelor-Studiengang Germanistik
- Bachelor-Studiengang Germanistik - 2. Sem (B_Ge___2)
- Bachelor-Studiengang Germanistik - 4. Sem (B_Ge___4)
- Bachelor-Studiengang Germanistik - 6. Sem (B_Ge___6)
# Course Catalogue

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Type</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>271412-103</td>
<td>Vocabulary Building (A)</td>
<td>Ubung</td>
<td>Montag</td>
<td>13:45-15:15</td>
<td>2/W053</td>
</tr>
<tr>
<td>271412-104</td>
<td>Vocabulary Building (B)</td>
<td>Ubung</td>
<td>Donnerstag</td>
<td>11:30-13:00</td>
<td>2/W053</td>
</tr>
<tr>
<td>271431-101</td>
<td>History of English Language and Culture</td>
<td>Vorlesung</td>
<td>Donnerstag</td>
<td>07:30-09:00</td>
<td>2/N010</td>
</tr>
<tr>
<td>271431-108</td>
<td>Tutorium zu History of English Language and Culture</td>
<td>Tutorium</td>
<td>Dienstag</td>
<td>15:30-17:00</td>
<td>2/W021</td>
</tr>
<tr>
<td>271431-111</td>
<td>Linguistics &amp; Applied Linguistics: Semantics</td>
<td>Seminar</td>
<td>Dienstag</td>
<td>17:15-18:45</td>
<td>2/W044</td>
</tr>
<tr>
<td>271431-121</td>
<td>Principles in Second Language Acquisition (A)</td>
<td>Seminar</td>
<td>Freitag</td>
<td>09:15-10:45</td>
<td>1/208</td>
</tr>
<tr>
<td>271431-122</td>
<td>Principles in Second Language Acquisition (B)</td>
<td>Seminar</td>
<td>Freitag</td>
<td>11:30-13:00</td>
<td>1/208</td>
</tr>
<tr>
<td>271432-102</td>
<td>Theories and Methods</td>
<td>Seminar</td>
<td>Freitag</td>
<td>13:45-15:15</td>
<td>2/N102</td>
</tr>
</tbody>
</table>
Course Catalogue

Check the Course Catalogue (Vorlesungsverzeichnis – VLVZ) online:
https://www.tu-chemnitz.de/verwaltung/vlvz/plan/

→ choose faculty
→ choose term and field of studies/subject

• Annotated Course Catalogue
  - additional information about courses and important literature
  - to find on the institutes’ websites, to buy at Copy-Shop or in the secretariat at each faculty

(Unfortunately, this website is available in German only. If necessary, ask your buddy or the Student Buddy Program for help.)
Course Catalogue

Information to find in VLVZ:

• who can participate in the courses
• name and type of the course (abbreviations):
  V = lecture
  S (PS, HS) = seminar (pro- and advanced seminar)
  Ü = exercise
  T = tutorial
  K = colloquium
  P = practical training (lab) → not internship!
• name of the course lecturer
• amount of course units per week (‘Semesterwochenstunden’, SWS)
  → usually 2 course units, i.e. 90 min
Course Catalogue

Information to find in VLVZ:

• When does the course take place? → 7 units per day:
  7.30 a.m. - 9.00 a.m. (1st unit)
  9.15 a.m. - 10.45 a.m. (2nd unit)
  11.30 a.m. - 1.00 p.m. (3rd unit)
  1.45 p.m. - 3.15 p.m. (4th unit)
  3.30 p.m. - 5.00 p.m. (5th unit)
  5.15 p.m. - 6.45 p.m. (6th unit)
  7.00 p.m. - 8.30 p.m. (7th unit)

• Monday to Friday

• weekly or every other week: Do weekly on Thursdays
  Do1 every other week, uneven calendar weeks
  Do2 every other week, even calendar weeks
Course Catalogue

Information to find in VLVZ:

• where the course takes place

1/ = Straße der Nationen 62
   1/R → RAWEMA-Haus, Straße der Nationen 12

2/ = Reichenhainer Straße
   2/A → on the right hand side of Turmbau
   2/B → Turmbau
   2/C und D → on the left hand side of Turmbau
   2/N → New lecture and seminar building („Orangerie“)
   2/W → Adolf-Ferdinand-Weinholdbau

3/ = Erfenschlager Straße 73

4/ = Wilhelm-Raabe-Straße 43
Campusfinder

Information to find in VLVZ:
• where does the course take place

https://www.tu-chemnitz.de/tu/lageplan/campusfinder/index.html.en
How to register for courses

Please note:

For many courses you have to register in order to participate.

Registration might take place
  • via email
  • during the first class
  • via OPAL

For language courses offered by the Language Center you ALWAYS have to register online via OPAL
https://bildungsportal.sachsen.de/opal/login/?1
Registration for Exams

Please note:

As well as for courses, you also have to register for exams! There are certain deadlines for exam registration.

Check with your lecturer when and how you have to register for tests and exams!
Student Representatives (FSR)

Services of Student Representatives:

• represent the interests of the students concerning their department or field of studies
• offer orientation weeks, schedule guidance and other events
• have their own office hours during the semester, where students can ask questions or get support
• keep in mind: all student reps are full-time students like you
Learn, Live and Laugh in Chemnitz
An Introduction to your Studies and Life

Student Representatives at the Faculties:
Studentenrat (StuRa)

Service:

- support and guidance regarding exams
- support and guidance regarding funding
  - financial aid
  - part-time jobs
- support for international students and PhD-students: Department of Foreign Students (‘Referat Internationales‘)
  - social matters
  - academic matters

Contact: Thüringer Weg 11
+49 (0)371 / 531 16000
stura@tu-chemnitz.de

Website: http://www.stura.tu-chemnitz.de/
Studentenrat (StuRa)

Tickets for public transport (VMS)

https://www.tu-chemnitz.de/stura/de/informationen-zum-studentinnenjahresticket

verkehr@tu-chemnitz.de

☑️ S, RB, RE, IRE, VBG, TLX, MRB, OE, SBS, EB

☒ IC/EC, ICE, IR, D, CNL, InterConnex, VogtlandExpress
Students Network on Campus (CSN)

A student initiative to connect your computers in the dormitories to the campus network of TU Chemnitz and the Internet

To get support:

- contact the CSN person in charge in each dormitory
- contact the Support-Team: hilfe@csn.tu-chemnitz.de

Website: www.csn.tu-chemnitz.de
Facebook: https://de-de.facebook.com/ChemnitzerStudentenNetz/
CSN Wiki: http://wiki.csn.tu-chemnitz.de/ (English version available)
Enrolment and Language Requirements

I. Register with the city
II. Get a German bank account
III. Get a Health Insurance (or Confirmation)
IV. Pay the semester contribution (currently € 264.59)
V. Enrolment at the Student Service Point (Admission Office)

For more information please see our checklist!

[Logos of Techniker Krankenkasse and Deutsche Bank]
Enrolment and Language Requirements

Please note:

According to Regulations on Enrolment, English-speaking degree programs require a certain level of German language skills after the students’ first academic year at TU Chemnitz. Also for German-speaking degree programs you might have to proof a certain level of German language skills during your studies.

Carefully check the German language requirements applying to your degree program at the beginning of your studies in order to comply with them!

Do not miss to take German language courses in order to achieve the language level required!
Important Dates

Important dates during winter term 2019/20

- start of the term: 01 October 2019
- term period: 14 October 2019 – 07 February 2020
- examination period: 10 February 2020 – 07 March 2020
- end of the term: 31 March 2020

Holidays:
- 31 October 2019 (Reformation day)
- 20 November 2019 (Day of Prayer and Repentance)
- 21 December – 05 January 2020 (Christmas/New Year holidays)

https://www.tu-chemnitz.de/studentenservice/termine.php.en
Visa and Residence Permit

Citizens from non-EU-countries need a residence permit.

Where to get your residence permit (you will receive an invitation):

**Foreigners' Registration Office**
Düsseldorfer Platz 1, 3rd Floor, mail box or information desk
Residence permit: (currently) € 100 - 110

Extension of residence permit 3 months before expiring date; extension fee: (currently approx.) € 80

**Application form:**
https://www.tu-chemnitz.de/international/incoming/documents/Antrag_Aufenthaltserlaubnis_Studenten_2016.pdf
Housing on Campus – Studentenwerk

- leasing contract and rules of the house
  - garbage separation
  - cleaning your furniture
  - contribution for TV, radio and internet
  - keep consumption of water, electricity and heating to a minimum!
- The 'Lost and Found‘ office is located in the office of the Mensa-team (RH)
Housing off Campus – Your Rent

What you should consider and carefully check with your landlord:

- Deposit (‘Kaution‘): amount, conditions of refund
- Cancellation period of rent contracts (approx. 3 months) and min. duration
- Composition of monthly rent:
  - ‘Kaltmiete‘ → Rent for the flat/room
  - ‘Warmmiete‘ → includes additional expenses for water, central heating, waist disposal, etc.
  - + Electricity
    → re-calculation and refund OR back payment once a year
  - + Internet/telephone
ARD ZDF Beitragsservice – German Broadcast Contribution for Using Internet/Radio/TV

Rundfunkbeitrag - German Broadcast Contribution

- funding of public broadcasting stations in Germany
- embedded within German law (Rundfunkbeitragsstaatsvertrag)
- secures independence of media
- every household in Germany has to pay € 17.50 per month independent of possible devices or usage of these services
- possibility of splitting licence fee within shared apartments
ARD ZDF Beitragsservice – German Broadcast Contribution for Using Internet/Radio/TV

- official information in English, Russian, Spanish, French, Turkish, Greek, Farsi, Somali, Tigrinya and Arabic:
  https://www.rundfunkbeitrag.de/welcome/index_ger.html

In case of questions and/or problems, please contact:

Studentenwerk Chemnitz-Zwickau
Social Counseling Service for international students
Ms. Just
Thüringer Weg 3, Room 12
Mail: international@swcz.de

OR

StuRa TU Chemnitz
Referat Internationales
Mail: internat@stura.tu-chemnitz.de
Facebook Group:
https://www.facebook.com/groups/ChemnitzU TExchange/
Tips for Saving Money

How to keep your additional expenses to a minimum:
• Save water during dish-washing, showering, teeth-brushing
• Do not crack the windows while heating is on – instead open them completely for 5 min
• Turn off heating (or turn it to a minimum) before you leave your flat
• Keep the doors in the flat closed and just heat some rooms
• Do not leave the lights on when you leave the room/flat
• Internet/telephone – check your contract (‘flat‘-options)

➔ Usually, you can check the amount of water and electricity consumed!
Further Important Hints

Please do not ignore any bill.
If you do not know what you are asked to pay for, ask your landlord, a friend, or students and advisors at TU Chemnitz.

Any bills should be officially issued, i.e. if you receive bills via SMS, E-Mail, telephone or similar, check whether it is an official bill.

Usually, you do not have to sign a contract/join an organisation if you do not wish to.
Especially at the doors of your flat or in the city center you might be asked to donate money, etc. There is no obligation to do so!
Further support by TU Chemnitz and Partners - Studentenwerk (StuWe)

- Local Student Services Organisation: takes care of dormitories, canteens, cafeterias but also offers support for students
- Information and guidance concerning personal, social or economic obstacles:
  - Social Counseling Service for international students,
  - Part-time jobs at the Mensa,
  - Financial aid (student loan, only with German bailsmen possible)
- Support and guidance for students with...
  - Children
  - Disabilities
- Support of student initiatives
  - Funding
Counseling services for all situations in life – Studentenwerk (StuWe)

Social Counseling Service for international students
Ms. Anke Just
Mail: international@swcz.de
Tel.: +49 371 56 28 – 225
https://www.swcz.de/de/sozialesberatung/soziales/internationales/

Legal Counseling Service
Mr. Jürgen Altringer
Mail: rechtsberatung@swcz.de
Tel.: +49 371 56 28 – 170 (to make an appointment)
https://www.swcz.de/de/sozialesberatung/beratung/rechtsberatung/

Psychological Counseling Service
Ms. Dipl.-Psych. Tina Horlitz
Mail: psb-chemnitz@swcz.de
Tel.: +49 371 56 28 – 170 (to make an appointment)
https://www.swcz.de/de/sozialesberatung/beratung/psychologischeberatung/

All counseling services are free of charge and underlie professional discretion!
Career Service

- Information sessions for students (i.e. applying in Germany)
- Individual counselling on application documents and career entry
- Workshops (cover letter, interview, soft skills)
- Field trips to regional companies
- Company placement (level of German must be at least B1)
The Career Service supports students in career planning and to achieve professional success.

- **Job portal**
  (in German)

- **Counselling & Job Placement**

- **Company Visits**

- **Workshops & Events**
  (good knowledge of German necessary)

- **Career Fair**

**Contact:**
Career Service
Dittesstraße 15 (Pegasus Center)
Building C2, 4th floor
09126 Chemnitz
 0371-531 19930  
 Career-service@tu-chemnitz.de

Please keep in mind: Most companies require basic German skills in order to work!

**TUConnect 2019**
14.11.2019
10am- 4pm
New lecture hall
Intercultural Initiatives

- FRIENDS
- KulturCampus
- Club der Kulturen
- ICC
- i‘es
Further support by TU Chemnitz and partners – International Office

The International Office (IO) *administers* several scholarship programs. Short-term scholarships for international students are announced here:

https://www.tu-chemnitz.de/international/incoming/stipendien/index.php.en
https://www.tu-chemnitz.de/international/incoming/stipendien/aktuell.php

Also check the scholarship programmes offered by the German Academic Exchange Service (‘DAAD‘)

https://www.daad.de/deutschland/stipendium/en/
https://www.daad.de/deutschland/stipendium/datenbank/de/21148-stipendiendatenbank/

You may also find suitable options for funding here:

https://www.euraxess.de/
Further support by TU Chemnitz and partners – International Office

Please note:

- carefully read the tender and check the requirements
- get your application checked before you hand it in
- comply with all requirements, e.g. deadlines, further conditions and obligations
„Welcome to the TU Chemnitz“ for study interested refugees

- Help for all study interested refugees at TU Chemnitz

Facebook: https://www.facebook.com/Welcome.IUZ/
E-Mail: refugeeswelcome@tu-chemnitz.de
University sports – Registration

You need:
- TU Card
- bank account (SEPA)

Prices:
- 60min course: € 10
- 90min course: € 15

https://www.tu-chemnitz.de/usz/
Vielen Dank für die Aufmerksamkeit!

Thank you for your attention!