

## **Modul Auslandsorientiertes Semester**

### **Auslandrelevantes Praktikum (4 Wochen)**

General internship guidelines:

1. Internships should relate to your degree programme, and for example involve teaching, providing language or research assistance, or carrying out general communication tasks (such as editing, proofreading, writing, speaking, coordinating, etc.).
2. Ideally, students should make use of their English language skills during their internships.
3. An internship must consist of a minimum of 140 hours (i.e. 20 working days at 7 hours per day).
4. In order to meet the required number of hours, the internship may be completed over a longer period and distributed across several months.
5. Before applying to a specific organisation or programme, students should discuss their plans with the Coordinator of the English Practical Language Programme.
6. Once plan has been agreed upon, students must submit a written description of their proposed internship for approval by the English Department (typically by adding it onto the Learning Agreement). The proposal will be reviewed and approved by a professor and the Coordinator of the English Practical Language Programme.
7. Students are required to provide proof of the completed hours, for example in the form of an attendance sheet signed by their supervisor.